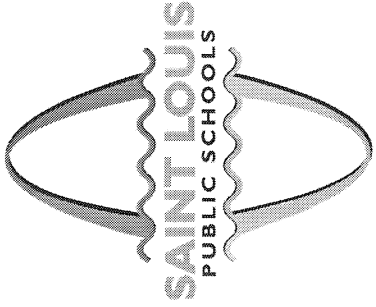




BOARD MEETING

TUESDAY, OCTOBER 18, 2011

(RESCHEDULED FROM OCTOBER 25, 2011)

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

Meeting Agenda

Consent Agenda

Consent Agenda

ST. LOUIS PUBLIC SCHOOLS

SPECIAL ADMINISTRATIVE BOARD MEETING

OCTOBER 18, 2011 (RESCHEDULED FROM OCTOBER 25, 2011)

REGULAR MEETING: 6:00PM

ADMINISTRATIVE BUILDING-801 N. 11TH STREET

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Student Recognition(s) (We will not have any Student Recognitions)
5. Public Comments
6. Superintendent's Report
 - a) Information Item(s)
 - b) Business Items
 1. Consent Agenda
7. Board Member Updates
8. Adjournment

NOTES:

[illegible]

Meeting Agenda

Consent Agenda

ST. LOUIS PUBLIC SCHOOLS
SUPERINTENDENT'S REPORT
 October 18, 2011
(Rescheduled from October 25, 2011)

- 1.0 Preliminary
- 1.1 CONSENT AGENDA
- a) Information Item(s)
- 1.2 b) Business Items – Action Required
- 1) Consent Agenda
- 10-25-11-01** To approve a sole source contract renewal with Follett Software Company to provide library automation technical support to all District schools for the period October 25, 2011 through June 30, 2012 in an amount not to exceed \$25,000.
FUNDING SOURCE: GOB
- 10-25-11-02** To approve a contract with Huffman Security Company, Inc. to provide window shade replacements at Laclede, Ashland, Beaumont, Bryan Hill and Blewett Schools at a total cost not to exceed \$193,752 that includes a 10% contingency of \$17,614. The work shall begin October 12, 2011 and be completed by December 19, 2011.
FUNDING SOURCE: Prop S
- 10-25-11-03** To approve the amendment of Board Resolution Number 06-16-11-30 in the amount of \$11,946 to provide pest control services to District schools and buildings by McCann Pest and Termite Control. The Board originally approved \$27,800 for these services. If approved, the total cost for these services are \$39,746.
FUNDING SOURCE: GOB
- 10-25-11-04** To approve a Memorandum of Understanding with Washington University to implement a program for training and mentoring prospective occupational therapists from Washington University for the period October 26, 2011 through October 26, 2016. This Memorandum of Understanding will be presented yearly for review and approval.
FUNDING SOURCE: N/A
- 10-25-11-05** To approve a Memorandum of Understanding with BJC-Behavioral Health to provide the *Healthy Kids Connection Project* at Sigel Elementary Community Education Full Service School for the period October 26, 2011 through October 26, 2012.
FUNDING SOURCE: N/A
- 10-25-11-06** To approve a Memorandum of Understanding with the AARP Foundation Senior Community Service Employment Program (*formerly known as the American Association for Retired Persons*) to provide AARP participants community service and job training for the period October 26, 2011 through October 26, 2012.
FUNDING SOURCE: N/A
- 10-25-11-07** To approve a Memorandum of Understanding with School Counseling Services, LLC to provide therapeutic counseling services to the students at Bevo-Long Community Education Full Service School and Woerner Elementary School for the period October 26, 2011 through October 26, 2012.
FUNDING SOURCE: N/A

- 10-25-11-08** To ratify approval of the purchase of the Replacement Adopted Textual Materials for various subject areas through multiple vendors at a cost not to exceed \$57,674.23.
FUNDING SOURCE: GOB
- 10-25-11-09** To ratify approval of a contract renewal with Area Resources for Community and Human Services (ARCHS) to provide after school programming for District students for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$100,000.
FUNDING SOURCE: Non-GOB
- 10-25-11-10** To ratify a contract renewal with Pitney Bowes to provide the maintenance services for the postal meter mailing system for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$19,584.
FUNDING SOURCE: GOB
- 10-25-11-11** To ratify approval of a Memorandum of Understanding with the Greater St. Louis Community Foundation on behalf of the Teacher Home Visit Program to support the development and implementation of a Teacher Home Visit Program for the period July 1, 2011 through June 30, 2012. A cost associated with this program is the extra service pay to participating teachers which will not exceed \$40,000.
FUNDING SOURCE: GOB
- NOVEMBER 15, 2011 ITEM(S) FOR CONSIDERATION**
- 11-15-11-01** To ratify a contract renewal with AmeriCorps St. Louis for the period October 1, 2011 through June 30, 2012 in an amount not to exceed \$220,000, pending the availability of funds.
FUNDING SOURCE: Non-GOB
- 11-15-11-02** To approve a contract renewal with Schoolwires, Inc. for the period July 1, 2012 through June 30, 2013 to provide website hosting services and software licenses at a cost not to exceed \$51,300, pending the availability of funds (*E-Rate*).
FUNDING SOURCE: GOB
- 11-15-11-03** To approve a contract renewal with AT&T for the period July 1, 2012 through June 30, 2013 to provide long distance telephone services at a cost not to exceed \$9,300, pending the availability of funds (*E-Rate*).
FUNDING SOURCE: GOB
- 11-15-11-04** To approve a contract renewal with Charter Business Solution for the period July 1, 2012 through June 30, 2013 to provide local telephone service at a cost not to exceed \$30,100, pending the availability of funds (*E-Rate*).
FUNDING SOURCE: GOB
- 11-15-11-05** To approve a contract renewal with Charter Business Solution for the period July 1, 2012 through June 30, 2013 to provide high speed internet access at a cost not to exceed \$81,000, pending the availability of funds (*E-Rate*).
FUNDING SOURCE: GOB
- 11-15-11-06** To approve a contract renewal with Microsoft Corporation for the period December 1, 2011 through November 30, 2012 to provide problem resolution support, training and workshops and flexible assistance and technical support at a cost not to exceed \$90,000.
FUNDING SOURCE: GOB

11-15-11-07

To approve a contract with Raineri Construction, LLC to provide waterproofing, tuckpointing and plastering repair at Woerner and Dunbar Elementary Schools at a cost not to exceed \$388,003 that includes a 10% contingency of \$35,273. The work shall begin on October 26, 2011 and completed by December 27, 2011.

FUNDING SOURCE: Prop S

11-15-11-08

To approve a contract with CBX Technologies, Inc. to provide RE-4 router electrical installations at Buder, Busch, Mallinckrodt, Nottingham and Woerner Schools at a cost not to exceed \$62,498 that includes a 10% contingency of \$5,682. The work shall begin on October 26, 2011 and completed by December 31, 2011.

FUNDING SOURCE: Prop S

11-15-11-09

To approve a contract with FUSE for the period November 16, 2011 through June 30, 2012 for marketing material production and placement as well as media production and placement at a total cost not to exceed \$125,250.

FUNDING SOURCE: GOB



BOARD RESOLUTION

Date: September 30, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Nicole Williams, Dep. Supt., Academics

Agenda Item : 10-25-11-01

Action: ☒

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 10-14-10-08

Prior Year Cost \$21,895.15

SUBJECT: Approve a sole source contract renewal with Follett Software Company to provide library automation technical support to all St. Louis Public Schools in the amount not to exceed \$21,606.15. The contract is for the period October 26, 2011 to June 30, 2012.

BACKGROUND: Follett Software hosts 98% of our library circulation systems. In order for librarians to run their reports for District reporting processes and determine the level in which the library is being utilized, this software license must be extended.

Accountability Plan Goals: Goal III: Facilities, Resources Support

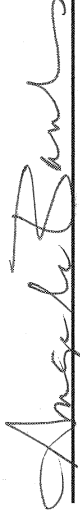
Objective/Strategy: III.E.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

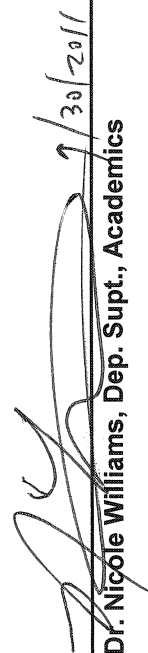
Fund Source: 844-00-110-2226-6319	GOB	Requisition #: 10126029
Amount: \$21,606.15		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$21,606.15	☐ Pending Funding Availability	Vendor #: 600002393

Department: Curriculum Instruction

Requestor: Sheila Smith-Anderson


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent


Dr. Nicole Williams, Dep. Supt., Academics



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: September 20, 2011	
Dept / School: Curriculum & Instruction		Reported By: Sheila Smith-Anderson	
Vendor: Follett Software Company		Vendor #: 600002393	
Contract # / P.O. #: 4500154325		Contract Name: Library Automation	
Contract Amount: \$21,895.15		Award Date: October 14, 2010	
Purpose of Contract (Brief Description): To provide library automation technical support.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	X5 4 3 2 1		
Timeliness of Delivery or Performance	5 X4 3 2 1		
Business Relations	5 X4 3 2 1		
Customer Satisfaction	5 X4 3 2 1		
Cost Control	X5 4 3 2 1		
Average Score	4.4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ X No ☐			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this is a final report or a quarterly report (3 months)
Report Date The date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name The official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Sheila Smith-Anderson	Date: September 15, 2010
Department / School: Curriculum and Instruction	Phone Number: 314-345-4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
This software company hosts the database of all library books in St. Louis Public School. This is an ongoing contract as not to disturb library services to schools.	
Vendor Name: Follett Software Company	Email: sdunne@fsc.follett.com
Vendor Contact: Sean Dunne	Phone Number: 800-323-3397
Justification Information	
1. Why the uniquely specified goods are required?	
This is a continuing contract with the software company. Without the continuation, students would be inhibited from checking out books on an electronic system and the district would have no means of collecting data from the usage of the library.	
2. Why good or services available from other vendors /competitors are not acceptable?	
This was the most competitive bid at its inception.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
See attached letter from vendor.	
4. List the Names of other Vendors contacted & Price Quotes:	
Not applicable	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	9/20/2011 Date
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings.

☒ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers.

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors.
- Document rationale in support of treating the delivery date as mission critical.

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor).

☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 1 of 72

Bill To:

ST LOUIS CY PUB SCH DIST
801 N 11TH ST
SAINT LOUIS, MO 63101

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

Your Annual Follett Software Service and/or Support Agreement(s) will expire soon. The attached page(s) includes an itemized list (by site) of Support, EMA and/or Online services, with each item expiration date, that require renewal

Sub Total For All:
MultiSite/Quantity Discount:

\$25419.00
(\$3812.85)

Total: (Please add all applicable Taxes)
Currency: USD

\$21606.15

To renew your Support and/or Online Agreement(s), please send the following information:

- Purchase Order or Check (please reference Quote #)
- Copy of this page (Renewal Quote Summary)
- Copy of your Tax Exemption Certificate, if applicable.
- If tax liable, please calculate and add applicable sales tax to your Purchase Order/payment.

Mail Payment (check)
Follett Software Company
91826 Collection Center Drive
Chicago, IL 60693

Mail Purchase Order
Attn: Order Fulfillment
Follett Software Company
1391 Corporate Drive
McHenry, IL 60050
Fax: 800-807-3623 or 815-344-8774

For Questions regarding this quote please call:

Customer Service
7:00am-6:00pm CT
800-323-3397 (US/CAN)
815-344-8700

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 2 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

ADAMS ELEM SCH - 2401694 ()
1311 TOWER GRV AVE
SAINT LOUIS, MO 63110

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191097	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134861	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 3 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

AMES VISUAL & ARTS ELEM SCH - 2401643 ()
2900 HADLEY ST
SAINT LOUIS, MO 63107

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191123	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134873	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 4 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

ASHLAND ELEM SCH - 2401659 (558670)
3921 N NEWSTEAD AVE
SAINT LOUIS, MO 63115

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190705	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134035	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 5 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

BEAUMONT HIGH SCH - 2401660 ()
3836 NATURAL BRIDGE AVE
SAINT LOUIS, MO 63107

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191324	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5135917	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount
(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 6 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

BLEWETT MDL SCH - 2401641 ()
1927 CASS AVE
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191118	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134848	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount (\$51.00)

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WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 7 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

BRYAN HILL SCH - 2401642 ()
2128 E GANO AVE
SAINT LOUIS, MO 63107

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191117	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134868	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 8 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

BUDER ELEM SCH - 2401680 ()
5319 LANSDOWNE AVE
SAINT LOUIS, MO 63109

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190676	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134006	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 9 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

BUSCH/ACADEMIC & ATHLETIC ACAD - 2486521 ()
5910 CLIFTON AVE
SAINT LOUIS, MO 63109

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191100	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134864	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

CARR LANE VIS & ARTS MID SCH - 2401656 ()
1004 N JEFFERSON AVE
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191126	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134875	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

CLAY ELEM SCH - 2401646 (122648)
3820 N 14TH ST
SAINT LOUIS, MO 63107

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191121	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134871	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

CLEVELAND NJROTC SCH - 2486525 ()
3125 S. KINGSHIGHWAY
SAINT LOUIS, MO 63139

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191099	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134863	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

CLYDE C MILLER CAREER ACAD - 2401691 ()
1000 N GRAND
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73105P	SUPPORT/CATALOG+ MU Ref# 5203445	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00
73201P	SUPPORT/CIRCULATION+ MU Ref# 5146126	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00

Site Total:

\$408.00

Applied Discount(s)

MultiSite/Quantity Discount (\$72.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

CMTY ACCESS JOB TRAINING CTR - 2403135 ()
4915 DONOVAN
SAINT LOUIS, MO 63109

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191215	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134893	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

COLE ELEM SCH - 2401647 (122766)
3935 ENRIGHT AVE
SAINT LOUIS, MO 63108

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191120	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134870	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

COLUMBIA ELEM SCH - 2402109 (554920)
3120 SAINT LOUIS AVE
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190674	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134004	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

COTE BRILLIANTE ELEM SCH - 2401661 (122934)
2616 CORA AVE
SAINT LOUIS, MO 63113

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191127	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5136044	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

CTRL VISUAL&PERFORMING ARTS - 2401645 ()
3125 S KINGSHIGHWAY BLVD
SAINT LOUIS, MO 63139

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191122	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134872	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount
(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

DEWEY I.S. SCH - 2401682 ()
6746 CLAYTON AVE
SAINT LOUIS, MO 63139

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191135	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134880	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount
(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

DUNBAR ELEM SCH - 2401649 ()
1415 N GARRISON AVE
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190670	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134000	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

FANNING MDL SCH - 2401696 ()
3417 GRACE AVE
SAINT LOUIS, MO 63116

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191104	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134881	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

FARRAGUT ELEM SCH - 2401664 (558671)
4025 SULLIVAN AVE
SAINT LOUIS, MO 63107

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190673	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134003	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

FORD ELEM SCH - 2400057 ()
1383 CLARA AVE
SAINT LOUIS, MO 63112

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190675	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134005	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

FROEBEL ELEM SCH - 2401697 ()
3709 NEBRASKA AVE
SAINT LOUIS, MO 63118

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190700	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134030	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

GALLAUDET SPECIAL SCH - 2401634 (
1616 S GRAND BLVD
SAINT LOUIS, MO 63104

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191116	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134866	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

GATEWAY ELEM SCH - 2401665 ()
4 GATEWAY DR
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73105P	SUPPORT/CATALOG+ MU Ref# 5203444	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00
73201P	SUPPORT/CIRCULATION+ MU Ref# 5146190	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00

Site Total:

\$408.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$72.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

GATEWAY INST OF TECH - 2402753 ()
5101 MCREE AVE
SAINT LOUIS, MO 63110

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73105P	SUPPORT/CATALOG+ MU Ref# 5203374	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00
73201P	SUPPORT/CIRCULATION+ MU Ref# 5146193	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00
83401P	SUPPORT/TEXTLINK UPGRADE Ref# 4389798	09-30-11	09-30-12 1@ 12Mth(s)	\$299.00	\$254.15

Site Total:

\$662.15

Applied Discount(s)
MultiSite/Quantity Discount

(\$116.85)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

GATEWAY JR HIGH SCH - 2402986 ()
1200 N JEFFERSON AVE
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73105P	SUPPORT/CATALOG+ MU Ref# 5203375	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00
73201P	SUPPORT/CIRCULATION+ MU Ref# 5146128	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00

Site Total:

\$408.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$72.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
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ST LOUIS CY PUB SCH DIST - 2401630 (582634)

HAMILTON ELEM SCH - 2401719 (122940)
5819 WESTMINSTER PL
SAINT LOUIS, MO 63112

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191136	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134885	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

HENRY ELEM SCH - 2401651 (556644)
1220 N 10TH ST
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 6618811	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 6618814	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

HERZOG ELEM SCH - 2401724 (558673)
5831 PAMPLIN PL
SAINT LOUIS, MO 63147

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 6636618	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 6636622	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

HICKEY ELEM SCH - 2402761 ()
3111 CORA AVE
SAINT LOUIS, MO 63115

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190699	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134029	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

HODGEN ELEM SCHOOL - 2403065 (286702)
1616 CALIFORNIA
SAINT LOUIS, MO 63104

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190671	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134001	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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Quote Expires: 11/30/2011

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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

HUMBOLDT ACAD OF HIGHER LRNG - 2403909 ()
2516 S 9TH ST
SAINT LOUIS, MO 63104

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191110	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134895	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

JEFFERSON SCH - 2401654 (557702)
1301 HOGAN ST
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191107	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134884	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

KENNARD/CLASSICAL ACADEMY - 2401698 (556642)
5031 PTOMAC ST
SAINT LOUIS, MO 63139

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191105	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134882	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
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Quote Expires: 11/30/2011

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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

L'OUVERTURE MDL SCH - 2402596 ()
3021 HICKORY ST
SAINT LOUIS, MO 63104

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191376	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5135861	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

LACLEDE ELEM SCH - 2401725 ()
5821 KENNERLY AVE
SAINT LOUIS, MO 63112

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 7530651	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 7530653	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
Quote Issued: 09/30/2011
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

LANGSTON MDL SCH - 2401669 ()
5511 WABADA AVE
SAINT LOUIS, MO 63112

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191129	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134876	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

LEXINGTON ELEM SCH - 2401670 (122862)
5030 LEXINGTON AVE
SAINT LOUIS, MO 63115

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191128	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134850	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

LONG MDL SCH - 2401683 ()
5028 MORGANFORD RD
SAINT LOUIS, MO 63116

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190609	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134080	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

LYON AT BLOW K-8 - 2401679 ()
516 LOUGHBOROUGH AVE
SAINT LOUIS, MO 63111

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191132	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134878	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

MALLINCKRODT MAGNET ELEM SCH - 2402496 ()
6020 PERNOD AVE
SAINT LOUIS, MO 63139

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191213	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134890	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

MANN ELEM SCH - 2401701 ()
4047 JUNIATA ST
SAINT LOUIS, MO 63116

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190661	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5133991	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

MASON ELEM SCH - 2402600 (122800)
6031 SOUTHWEST AVE
SAINT LOUIS, MO 63139

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191108	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134891	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

MCKINLEY-CLASSICAL JR ACAD - 2401717 ()
2156 RUSSELL BLVD
SAINT LOUIS, MO 63104

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191352	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5135810	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

MEL CARNAHAN HIGH SCH - 2400008 ()
4041 S BROADWAY
SAINT LOUIS, MO 63118

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73105P	SUPPORT/CATALOG+ MU Ref# 5212449	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00
73201P	SUPPORT/CIRCULATION+ MU Ref# 5160646	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00

Site Total:

\$408.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$72.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

MERAMEC ELEM SCH - 2401686 ()
2745 MERAMEC ST
SAINT LOUIS, MO 63118

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190666	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5133996	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

METRO ACAD & CLASSICAL - 2401637 ()
4015 MCPHERSON AVE
SAINT LOUIS, MO 63108

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73105P	SUPPORT/CATALOG+ MU Ref# 5197185	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00
73201P	SUPPORT/CIRCULATION+ MU Ref# 5141363	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00

Site Total:

\$408.00

Applied Discount(s)

MultiSite/Quantity Discount (\$72.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

MONROE ELEM SCH - 2400014 ()
3641 MISSOURI AVE
SAINT LOUIS, MO 63118

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191115	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134847	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
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ST LOUIS CY PUB SCH DIST - 2401630 (582634)

MULLANPHY-BOTANICAL GRDN ILC - 2402475 ()
4221 SHAW AVE
SAINT LOUIS, MO 63110

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191212	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134889	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
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ST LOUIS CY PUB SCH DIST - 2401630 (582634)

NORTHWEST HIGH SCH - 2401636 ()
5140 RIVERVIEW BLVD
SAINT LOUIS, MO 63120

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191383	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5135706	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
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ST LOUIS CY PUB SCH DIST - 2401630 (582634)

OAK HILL ELEM SCH - 2401688 ()
4300 MORGANFORD RD
SAINT LOUIS, MO 63116

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190651	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5133981	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
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ST LOUIS CY PUB SCH DIST - 2401630 (582634)

PEABODY ELEM SCH - 2401703 ()
1224 S 14TH ST
SAINT LOUIS, MO 63104

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190663	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5133993	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
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ST LOUIS CY PUB SCH DIST - 2401630 (582634)

REV EARL E NANCE SR SCH - 2400033 ()
8959 RIVERVIEW BLVD
SAINT LOUIS, MO 63147

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190669	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5133999	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

ROOSEVELT HIGH SCH - 2401704 ()
3230 HARTFORD AVE
SAINT LOUIS, MO 63118

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 6482899	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 6482902	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

SHAW VISUAL & PERFORM ARTS SCH - 2402473 (556643)
5329 COLUMBIA AVE
SAINT LOUIS, MO 63139

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190660	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5133990	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

SHENANDOAH ELEM SCH - 2401705 ()
3412 SHENANDOAH AVE
SAINT LOUIS, MO 63104

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190668	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5133998	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

SHERMAN SCH - 2401707 (555240)
3942 FLAD AVE
SAINT LOUIS, MO 63110

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190701	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134031	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

SIGEL ELEM SCH - 2401708 ()
2050 ALLEN AVE
SAINT LOUIS, MO 63104

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5190696	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134028	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

SOLDAN INTERNATIONAL SCH - 2402472 ()
918 N UNION BLVD
SAINT LOUIS, MO 63108-1042

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 7511043	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 7511046	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
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Quote Number: 6143417
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ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

801 N 11TH ST

SAINT LOUIS, MO 63101

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191101	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134865	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 63 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

STEVENS MDL SCH - 2401672 ()
1033 WHITTIER ST
SAINT LOUIS, MO 63113-3135

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191441	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5135972	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 66 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

VASHON HIGH SCH - 2401657 ()
3035 CASS AVE
SAINT LOUIS, MO 63106

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 7510076	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 7510080	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 67 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

WALBRIDGE ELEM SCH - 2401734 (558669)
5000 DAVISON AVE
SAINT LOUIS, MO 63120

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191214	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134855	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)

MultiSite/Quantity Discount (\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 68 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

WASHINGTON MONTESSORI SCHOOL - 2401677 (556405)
1130 N EUCLID AVE
SAINT LOUIS, MO 63113

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 5191134	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 5134879	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 69 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

WILKINSON AT ROE ECC - 2401382 (9904)
1921 PRATHER
SAINT LOUIS, MO 63139

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73105P	SUPPORT/CATALOG+ MU Ref# 13670234	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00
73201P	SUPPORT/CIRCULATION+ MU Ref# 13670227	09-30-11	09-30-12 1@ 12Mth(s)	\$240.00	\$204.00

Site Total:

\$408.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$72.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6143417
Quote Issued: 09/30/2011
Quote Expires: 11/30/2011

RENEWAL QUOTE SUMMARY
Page: 72 of 72

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

ST LOUIS CY PUB SCH DIST - 2401630 (582634)

YEATMAN JR HIGH SCH - 2401678 ()
4265 ATHLONE AVE
SAINT LOUIS, MO 63115

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73205P	SUPPORT/CATALOG+ SU Ref# 6484898	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50
73101P	SUPPORT/CIRCULATION+ SU Ref# 6484900	09-30-11	09-30-12 1@ 12Mth(s)	\$170.00	\$144.50

Site Total:

\$289.00

Applied Discount(s)
MultiSite/Quantity Discount

(\$51.00)

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.



BOARD RESOLUTION

Date: September 26, 2011

Agenda Item: 10-25-11-002

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 022-1112

SUBJECT: To approve a contract with Huffman Security Company, Inc. to provide window shade replacement at five schools for Proposition S bond construction. This work shall begin on October 12, 2011 and be completed by December 19, 2011 at a cost not to exceed \$193,752.00 which includes a 10% contingency of \$17,614.00.

BACKGROUND: The current window shades throughout the District are in very poor condition. Shades are needed to enhance the classroom environment for instruction. The contractor will design-build the window shade replacement projects at five schools: Laclede, Ashland, Beaumont, Bryant Hill and Blewett. These schools are packaged together as part of a project to replace all window shades in the District. This is the 3rd package of schools for shade replacement. This work will be performed while students are not in class. This work will be funded by the Proposition S Bond Program under the upgrade of building envelopes estimated at \$18,000,000.00. With this project approved, the balance of the building envelopes budget is \$10,214,791.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Non-GOB	Requisition #: 10125754
Amount: \$193,752.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$193,752.00	☐ Pending Funding Availability	Vendor #: 600014632

Department: Operations

Requestor: Tom Goodrich

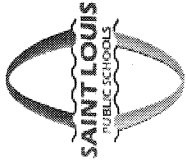

Angela Banks, Budget Director


Roger CayCe, Exec. Dir., Operations/Bldg. Comm.


Enos Moss, CFO/Treasurer


Mary M. Hodihihan, Dep. Supt., Operations


Dr. Kelvin R. Adams, Superintendent



September 28, 2011

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 022-1112 Window Shade Replacement Bid Pack #3 for Proposition S Bond Construction

The evaluation began at 9/9/11, 10:00 a.m. and was concluded at 9/12/11 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
BAM Contracting, LLC	\$264,408.00	400	No
Huffman Security	\$176,138.00	423	Yes
Halcyon Shades	\$186,324.61	265	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.

Tom Goodrich
Construction Project Manager
Operations Department

BID SUMMARY FOR RFP 022-1112 WINDOW SHADE INSTALLATION PACKAGE 3 IN 5 SCHOOLS						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Huffman Security	\$176,138.08	37% M/WBE	None	Yes		
Score	Max 40% (40)	Max 30% (25)	Max 10% (0)	Max 10% (10)	Max 10% (10)	85%
Halcyon Shades	\$186,324.61	None	None	Yes		
Score	Max 40% (35)	Max 30% (0)	Max 10% (0)	Max 10% (10)	Max 10% (8)	53%
BAM Contracting, LLC	\$264,408.00	MBE Owner No WBE	Good	Yes		
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

BID SUMMARY FOR RFP 022-1112 WINDOW SHADE INSTALLATION PACKAGE 3 IN 5 SCHOOLS						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Huffman Security	\$176,138.08	37% M/WBE	None	Yes		
Score	Max 40% (40)	Max 30% (25)	Max 10% (0)	Max 10% (10)	Max 10% (10)	85%
Halcyon Shades	\$186,324.61	None	None	Yes		
Score	Max 40% (35)	Max 30% (0)	Max 10% (0)	Max 10% (10)	Max 10% (8)	53%
BAM Contracting, LLC	\$264,408.00	MBE Owner No WBE	Good	Yes		
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

BID SUMMARY FOR RFP 022-1112 WINDOW SHADE INSTALLATION PACKAGE 3 IN 5 SCHOOLS						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Huffman Security	\$176,138.08	37% M/WBE	None	Yes		
Score	Max 40% (40)	Max 30% (25)	Max 10% (0)	Max 10% (10)	Max 10% (10)	85%
Halcyon Shades	\$186,324.61	None	None	Yes		
Score	Max 40% (35)	Max 30% (0)	Max 10% (0)	Max 10% (10)	Max 10% (8)	53%
BAM Contracting, LLC	\$264,408.00	MBE Owner No WBE	Good	Yes		
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

BID SUMMARY FOR RFP 022-1112 WINDOW SHADE INSTALLATION PACKAGE 3 IN 5 SCHOOLS						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Huffman Security	\$176,138.08	37% M/WBE	None	Yes		
Score	Max 40% (40)	Max 30% (25)	Max 10% (0)	Max 10% (10)	Max 10% (10)	85%
Halcyon Shades	\$186,324.61	None	None	Yes		
Score	Max 40% (35)	Max 30% (0)	Max 10% (0)	Max 10% (10)	Max 10% (8)	53%
BAM Contracting, LLC	\$264,408.00	MBE Owner No WBE	Good	Yes		
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0



BOARD RESOLUTION

Date: September 26, 2011

Agenda Item : 10-25-11-23

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved:

Contract Increase/Decrease

Other Transaction Descriptors:

(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-30

\$27,800.00

SUBJECT: To approve the amendment of Board Resolution 06-16-11-30 for an increased dollar amount to the contract with McCann Pest & Termite Control to provide pest control services to all District schools and buildings for the period July 1, 2011 thru June 30, 2012. The current amount of \$27,800.00, which was approved on June 16, 2011 is to be increased by \$11,946.00 for a total amount not to exceed \$39,746.00.

BACKGROUND: The best bid received was from McCann Pest Control at an annual rate of \$39,156.00. In addition, a determination was made to reopen 2 schools; Madison and Mada P. Washington after the bidding took place. The annual additional cost for both schools is \$590.00. The total increase is \$11,946.00 to provide services through June 30, 2012.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2623-6336	GOB	Requisition #: 10125747
Amount: \$11,946.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$11,946.00	☐ Pending Funding Availability	Vendor #: 600001168

Department: Operations

Requestor: Tom Goodrich

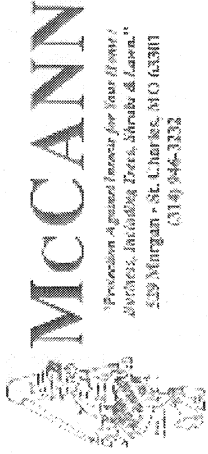
Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Tom Goodrich
St. Louis Public School District

September 14, 2011

Tom,

I received your request to add into the current bid, Madison School & Media P Washington School. Per your request here are the additional cost, split between building and kitchen.

Madison at 1118 S. 7th Street is 79,950.00 sq. ft. \$32.00 building \$5.00 kitchen

Media P Washington at 2030 S. Vandeventer is 45,362 sq. ft.

\$17.00 building \$5.00 kitchen

Thank you,

Kathy



BOARD RESOLUTION

Date: September 28, 2011

Agenda Item : 10-25-1104

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with Washington University to establish a partnership to implement a program for training and mentoring prospective occupational therapists, and to attract potential new hires for the District upon the graduation of these Washington University students. The MOU will be for the period October 26, 2011 through October 26, 2016 with a provision that the MOU will be approved by the Board each year.

BACKGROUND: Washington University provides a number of students and in some cases faculty members, to gain practical learning and clinical experience in a school setting. The benefit to SLPS is two-fold: the students are exposed to new therapists with different skills and it allows SLPS to begin recruitment of the Washington University students as prospective employees.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor:

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Washington University (Agency) on this twenty-sixth day of October 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between the Agency and the St. Louis Public Schools in order to implement a program for training and mentoring prospective occupational therapists, and to attract potential new hires for the St. Louis Public Schools upon the graduation of these Washington University students.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a.) SLPS shall designate a member of its staff to be coordinator of this program and function as clinical supervisor with whom Washington University's Program Coordinator is to communicate for the conduct of this clinical education program, which may include the development of objectives, methods of instruction and other details of the clinical experience.

(b.) SLPS shall make available to assigned students appropriate facilities, equipment and supplies in order to provide supervised clinical experience in the program. Such facilities shall include an environment conducive to the learning process which conforms to the SLPS customary procedures.

(c.) Students completing a Level II fieldwork experience shall perform services for patients only when under the supervision of a registered, licensed or certified occupational therapist. The therapist shall be at least one year post certification. Students shall work, perform assignments, participate in rounds, clinics, staff meetings, and in-service educational programs at the discretion of their supervisors designated by SLPS. Qualified personnel for supervising students completing a Level I fieldwork experience include, but are not limited to occupational therapy practitioners, psychologist, physician assistants, teachers, social workers, nurses and physical therapists. SLPS shall ensure that the ratio of supervision to student(s) enables proper supervision. Students are trainees, not employees, and are not to replace SLPS staff.

(d.) Students are to remain subject to the authority, policies, and regulations imposed by Washington University. During periods of clinical assignment, and while on SLPS premises, students will also be subject to all standards, rules, regulations, administrative practices and policies of SLPS.

(e.) SLPS shall have the right to approve the participation of a faculty member of Washington University to engage in clinical teaching at SLPS.

(f.) SLPS may require Washington University to withdraw from SLPS any student whose performance is unsatisfactory or whose characteristics and activities are detrimental to SLPS responsibilities for health care. Requests for withdrawal of a student must be given in writing and must contain a statement of facts describing the student's conduct deemed to be offensive.

(g.) SLPS shall be responsible for arranging immediate emergency care of students in the events of accidental injury or illness, but shall not be responsible for costs involved, follow-up care, or hospitalization.

6. Obligations of Washington University:

- (a) Washington University shall have total responsibility for planning and determining the adequacy of the educational experience of students in theoretical training, basic skills, professional ethics, attitude and behavior, and will assign to SLPS only those students who have satisfactorily completed the prerequisites of Washington University's educational program before clinical assignment.
- (b) Washington University shall provide its students with health insurance.
- (c) Washington University shall provide a letter to SLPS which describes its professional liability protection.
- (d) Washington University shall designate a member of its faculty to coordinate this program with a designated member of the SLPS's staff. This assignment may include on-site visits when practical and continuing exchange of information on progress of the program.
- (e) Washington University shall provide SLPS with the names, health status reports, and other pertinent information about each student to be assigned to SLPS at least four weeks before the beginning date of the student's assignment at the SLPS.
- (f) Washington University shall have the right to withdraw a student from clinical assignment. Such notice to SLPS of withdrawal of a student shall be in writing.
- (g) Washington University will instruct students to keep confidential from third parties all information which relates to or identifies a particular patient, including but not limited to the name, address, medical treatment or condition, financial status or any other personal information which is deemed to be confidential in accordance with applicable state and federal law, including HIPAA, and standards of professional ethics.

7. JOINT RESPONSIBILITIES:

- (a) Washington University and SLPS shall mutually agree upon and arrange the course of instruction, the periods of assignment for each student, and the number of students eligible to participate concurrently.
- (b) Washington University and SLPS agree that there shall be no discrimination on the basis of age, race, religion, creed, sex, national origin, handicap or veteran's status.
- (c) Washington University and SLPS shall arrange and provide orientation of faculty members and students concerning the SLPS's policies, rules and regulations.

| 8. Benefits to the District:

- a. The District can access the Washington University OT faculty for collaboration and information on latest research in occupational therapy.

- b. The District has the ability to participate in research projects with the Washington University faculty to maintain the newest evidence based practice.
- c. Students in the St. Louis Public Schools have access to increased service provision by participating in specially-designed projects by the Washington University students as the OT students apply classroom knowledge to practice.
- d. Expected outcomes of the fieldwork experience is monitored by the fieldwork educator. The OT student will...
 - Develop and practice interaction, assessment, intervention and professional reasoning skills,
 - Apply knowledge acquired in academic course work in a workplace environment
 - Engage in professional activities and learn about the realities of professional practice.

Term and Termination: This Agreement is for a term of one year, and shall be automatically renewed unless terminated. This Agreement may not exceed a period of five (5) years. It may be terminated by either party by giving notice to the other party by certified mail at least three months prior to the end of the term. Should notice of termination be given, students then assigned to the FACILITY shall be allowed to complete their previously scheduled clinical assignment then in progress at the FACILITY. Notice of termination to the FACILITY shall be directed to: Sandra S. Johnson, Director of Special Education, St. Louis Public Schools...Office of Special Education, 801 N. 11th Street, 1st. Floor, St. Louis, MO 63101. Notice of termination to the SCHOOL shall be directed to: Jeanenne Dallas, MA, OTR/L, Washington University School of Medicine, Campus Box 8505, 4444 Forest Park Ave., St. Louis, Missouri, 63108-2292.

ST. LOUIS PUBLIC SCHOOLS

BY _____

TITLE _____

WASHINGTON UNIVERSITY

BY _____
Carolyn Baum, PhD, OTR/L

TITLE Elias Michael Director
Program in Occupational Therapy



BOARD RESOLUTION

Date: September 29, 2011

Agenda Item : 10-25-11-05

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: John Windom, Exec. Dir., Community Education

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with BJC-Behavioral Health (BJC-BH) to provide services in Sigel Elementary Community Education Full Service School (Healthy Kids Connection Project). The project is designed to promote educational achievement and positive youth development. The MOU is for the period October 26, 2011 to October 26, 2012.

BACKGROUND: Over the past twelve months the District, Staff, Community Council and a representative from the Mental Health Board have met to develop the Sigel Healthy Kids Connection program to address the following:

1. Reduce the number of physical aggressive behaviors (assaults, fights)
2. Reduce the number of incidences of bullying
3. Provide appropriate training for staff

The anticipated outcomes of the program are:

1. To increase access to mental health services
2. To increase parents awareness of mental health issues
3. To increase diversity training (Professional Development Opportunities)

Accountability Plan Goals: Goal IV: Parent Community Involvement

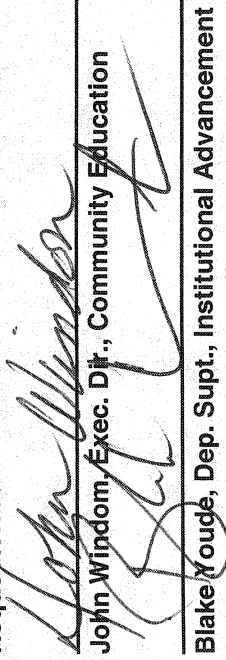
Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: N/A		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Community Education

Requestor: John Windom


John Windom, Exec. Dir., Community Education


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

Blake Youde, Dep. Supt., Institutional Advancement

MEMORANDUM OF UNDERSTANDING (NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the BJC-Behavioral Health ("Agency") on this 26th day of October 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between BJC-Behavioral Health (BJC-BH) and the St. Louis Public Schools in order to provide services in Sigel Elementary Community Education Full Service School (Healthy Kids Connection Project). The project is designed to promote educational achievement and positive youth development. BJC-BH will identify and assist with linkage to mental health services, increase parent's awareness of mental health issues, and implement the fundamentals of evidence based practices that have been effective with measurable outcomes. BJC-BH will also connect with other community partners and collaborate with them in delivering services in the community to children and their parents.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Provide an on-site Social Worker to coordinate the Healthy Kids Connection Project

- (b) Provide referral process for students and families in the Healthy Kids Connection Project

- (c) Provide appropriate working space for staff which will include: one desk, three chairs, phone line through the SLPS server, internet connectivity, access to copier and fax machine

- (d) Provide an appropriate space for counseling meetings

6. Obligations of Agency:

- (a) Provide an on-site Case Manager at a minimum of three days per week

- (b) Provide an overview to staff (Principal, Collaborative-BH Specialist, School Social Worker, Counselor, Care Team and Community Partners)

- (c) Provide training and coaching to Social Worker on the Fidelity Wraparound Concept

- (d) Provide services on-site which may include providing based services in a client's home, hospital and/or other community settings

- (e) Participate in the Full Service School Council monthly meeting

- (f) The terms of the document titled Sigel's Healthy Kids Connection Project and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) An increase in the number of students and families receiving assistance by the social worker

- (b) An increase in the number of students connected to behavioral healthcare

- (c) A decrease in discipline referrals

- (d) An increase in student attendance

8. Term and Termination: The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

BJC-Behavioral Health

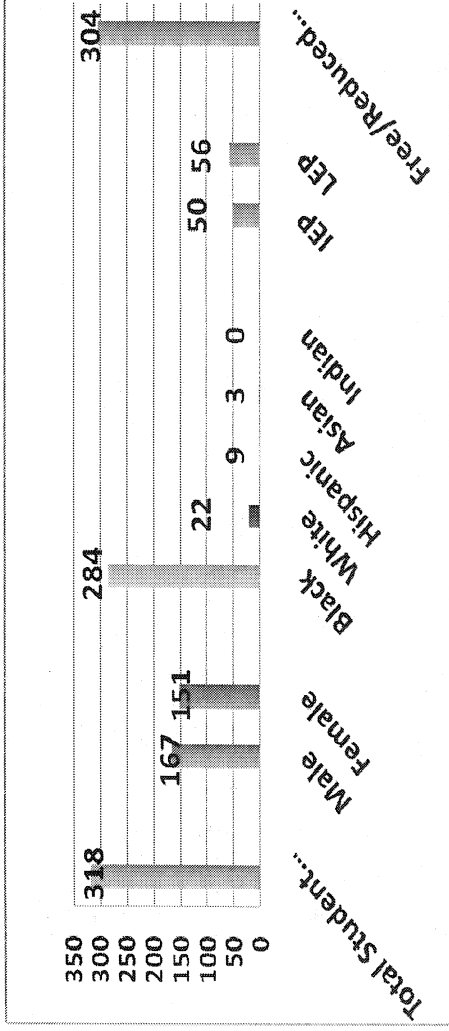
By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Sigel's Healthy Kids Connection (Overview)

The Sigel Community Education Full Service School (CEFSS) is one of thirteen Full Service Schools within the St. Louis Public School District. Full Service Schools are an important response to the issues confronted by many children, families, and schools today. The primary focus is on the promotion of high educational achievement and positive youth development. Sigel CEFSS is committed to providing wraparound services to respond to student and community needs. Sigel CEFSS is open to the community before, during, and after normal school hours five days a week, from 6:30am until 9:00pm, all year long. It is characterized by strong partnering with community service providers and the engagement of families, youth, school staff, and neighborhood residents in helping to design and implement activities and services.

Demographics:



- Sigel Elementary Community Education Full Service School is located on the south side of St. Louis City in the Lafayette Square Neighborhood
- 318 students are enrolled in grades PreK-6th grade
- We have a diverse student population who speak twelve different languages representing nine different countries
- Mobility rate of 35%
- Our teaching staff consists of 46.5% non-tenured staff

The results of the most recent Community Survey conducted in the Fall of 2009 identified the assets and challenges that influences student achievement.

Sigel CEFSS GOALS 2011 – 2012 year:

- Health Services
- Academic Support
- Periodic presence of city services on site

Purpose:

Over the past twelve months the Administration, Staff, Community Council and a representative from the Mental Health Board have met to develop the **Sigel Healthy Kids Connection** program to address the following:

- Reduce the number of physical aggressive behaviors (assaults, fights)
- Reduce the number of incidences of bullying
- Provide appropriate training for staff

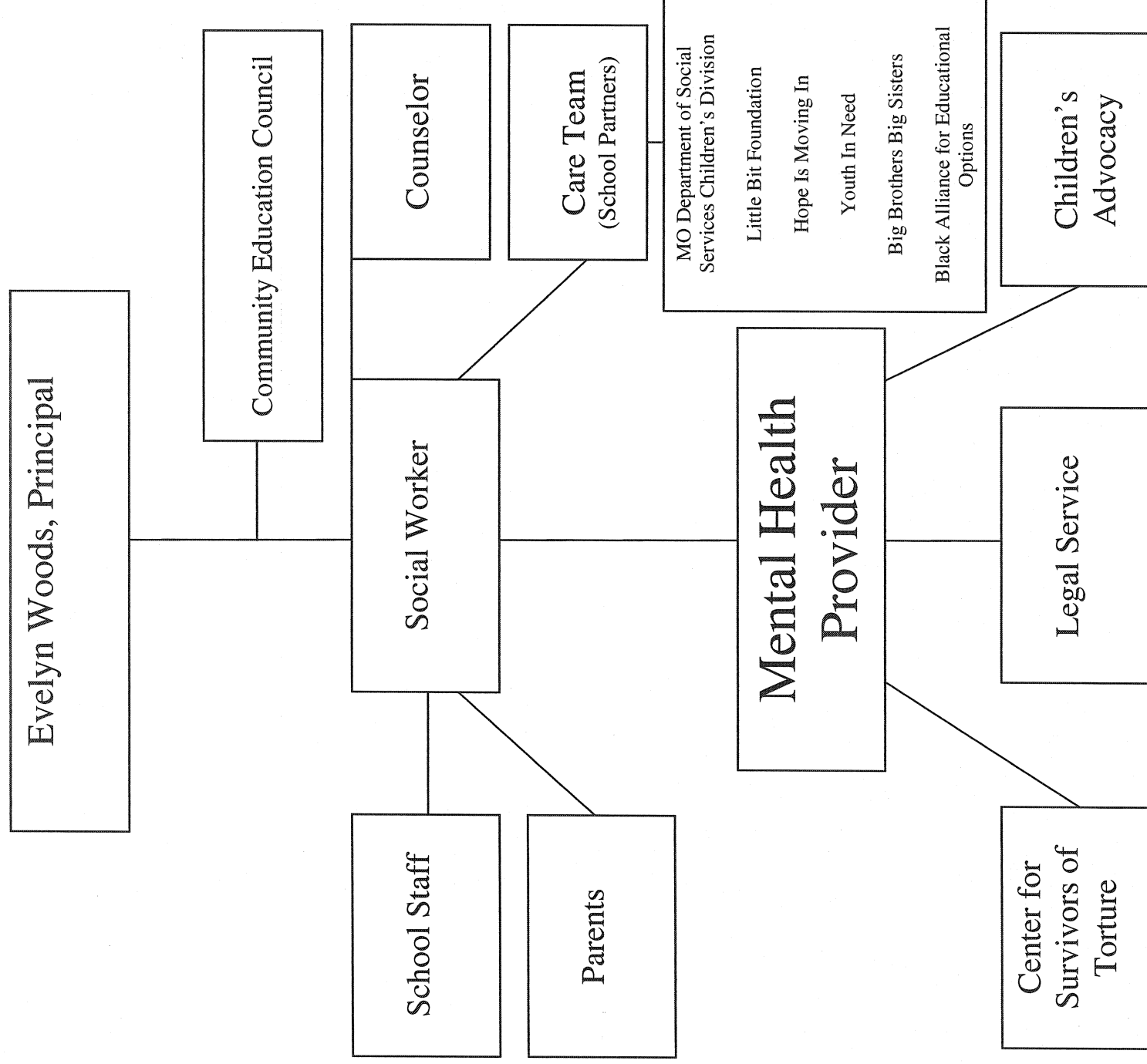
The anticipated outcomes of the program:

- To increase access to mental health services
- To increase parents awareness of mental health issues
- To increase diversity training (Professional Development Opportunities)

Sigel CEFSS has a current enrollment of 318 students in which 37% are presently under served and/or undiagnosed. The school is committed to the success of this program. The committee has currently developed a referral process, identified an onsite Social Worker to coordinate the program, and identified appropriate space to offer the health services.

The final development of this program is to select a behavioral health service provider that has a strong background in successful partnerships, and is able to address the identified goals of the Sigel community Education Full Service School.

Sigel Community Education Full Service School Behavioral Health Referral Chart





BOARD RESOLUTION

Date: September 26, 2011

Agenda Item : 10-25-11-06

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: John Windom, Exec. Dir., Community Education

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with AARP (formerly known as the American Association of Retired Persons) Foundation Senior Community Services Employment Program to provide AARP participants community service and job training opportunities while they seek unsubsidized employment. This partnership will be implemented at the Bevo-Long Community Education Full Service School for the period October 26, 2011 to October 26, 2012.

BACKGROUND: The presence of these persons furnishes additional staffing assistance in addressing the many tasks involved in program implementation at full service schools.

Accountability Plan Goals: Goal IV: Parent Community Involvement

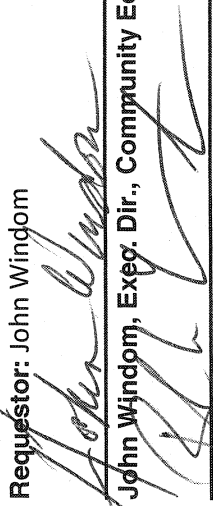
Objective/Strategy: IV.A.

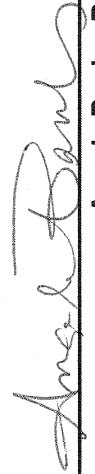
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

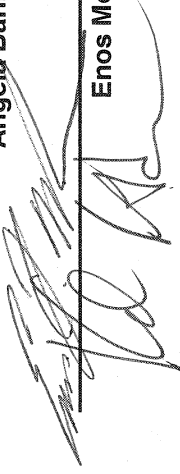
Fund Source:		Requisition #:
Amount: N/A		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

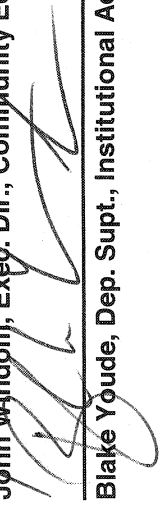
Department: Community Education

Requestor: John Windom


John Windom, Exec. Dir., Community Education


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Blake Youde, Dep. Supt., Institutional Advancement


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING (NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the AARP Foundation Senior Community Service Employment Program ("Agency") on this 26th day of October, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between the AARP Foundation Senior Community Service Employment Program and the St. Louis Public Schools in order to provide AARP participants community service and job training opportunities while they seek unsubsidized employment. This partnership will be implemented at the Bevo-Long Community Education Full Service School.

- 1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**
- 2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.
- 3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. All **AARP Foundation Senior Community Service Employment Program** workers will be required to complete a volunteer application in order to accomplish these screenings.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) Provide participants opportunities for community service and job training in a safe and welcoming environment. Give participants serious consideration for employment to qualified participants when openings arise.

(b) Provide participants supervision and will submit weekly timesheets.

(c) Follow guidelines outlined in the AARP Participant-Host Agency Handbook. Participants may not be used as substitutes for regular agency staff.

6. Obligations of Agency:

(a) Provide participants to engage in community service at the site (service to be defined by site administrator).

(b) Provide stipends to participants and timesheets to indicate hours served.

(c) Provide training for SLPS staff and workers compensation costs for participants. Also, maintain accurate records and share information with district staff as requested.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) Timesheets delivered on time.

- (b) Participants are productive (they accomplish all assigned tasks timely).

- (c) Participants pursue non-subsidized employment and are actively engaged in improving employability.

8. Term and Termination: The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

AARP Foundation Senior Community
Service Employment Program

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: September 26, 2011

Agenda Item : 10-25-11-07

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: John Windom, Exec. Dir., Community Education

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with School Counseling Services, LLC to provide therapeutic counseling services to students through coordination of care with other professionals, art therapy, play therapy and other forms of traditional and non-traditional therapy. The partnership is with the Bevo-Long Community Education Full Service School and Woerner Elementary School for the period October 26, 2011 to October 26, 2012.

BACKGROUND: The Community Education Interest survey indicated that mental health services were a top priority. Consistent therapeutic services provided to each student served and their ability to verbalize appropriate responses to conflictual and challenging events in their lives will serve as the measure of success. School Counseling Services, LLC will address such areas as: reactive attachment disorder, adjustment disorder, pervasive development disorder, anxiety, sexual abuse, behavior disorders, attention deficit/hyperactivity disorder, generalized stress and mood disorders.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: N/A		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Community Education

Requestor: John Windom

Angela Banks, Budget Director

John Windom, Exec. Dir., Community Education

Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the School Counseling Services, LLC (Agency) on this 26th day of October, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between School Counseling Services, LLC and the St. Louis Public Schools in order to provide therapeutic counseling services to students addressing such areas as: reactive attachment disorder, adjustment disorder, pervasive developmental disorder, anxiety, sexual abuse, behavior disorders, attention deficit/hyperactivity disorder, generalized stress and mood disorders. These areas will be addressed through coordination of care with other professionals, art therapy, play therapy and other forms of traditional and non-traditional therapy. The partnership is with the Bevo-Long Community Education Full Service School and Woerner Elementary School.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) Provide space for interaction with students, families and/or groups in which confidentiality can be maintained during therapy.

(b) Develop with the agency, student standards for referral and participation in the program. Initiate referrals for potential services by analysis of appropriate SLPS staff.

(c) Provide information necessary and in accordance with SLPS policies for student record confidentiality that may help therapeutic outcomes for the student.

6. Obligations of Agency:

(a) Develop with the agency, student standards for referral and participation in the program

(b) Provide therapeutic services as described in the purpose paragraph to the students served.

(c) Communicate, as agreed upon by local SLPS staff and in accordance with the standards for referral and participation.

(d) Maintain and share accurate records and sign in sheets with SLPS on request. Conduct themselves professionally while on school premises or interacting with school students or their families.

(e) Will administer baseline assessment, an assessment during treatment, and an assessment at the end of services.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) A minimum of 5 students or more will be served.

- (b) A record of the areas addressed and the type of service provided will be made available to the District.

- (c) Measurable Outcomes are established for/with each client at the beginning stages of services and the evaluation/progress on these goals will be made available to school on request and at the time of the MOU resubmission.

8. Term and Termination: The term of the MOU will be from October 26th, 2011 through June 30, 2012, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

School Counseling Services, LLC

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: October 4, 2011

Agenda Item: 10-25-11-08

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

SUBJECT: To ratify the purchase of Replacement Adopted Textual Materials for various subject areas through multiple vendors (listed below) at a cost not to exceed \$57,674.23. (See attached list).

BACKGROUND: Under the direction of the Deputy Superintendent's Office, textual materials are required to support the District's approved curriculum. These materials must be purchased to replace consumed, lost and/or damaged books. The District will purchase replacement textual materials from the following:

Perfection Learning, Glencoe/McGraw-Hill, Holt McDougal, Holt Rinehart-Winston; Macmillan/McGraw-Hill, Follett and Pearson

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1A

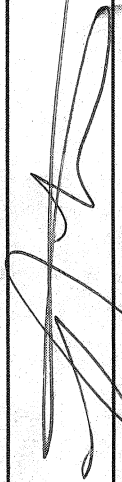
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

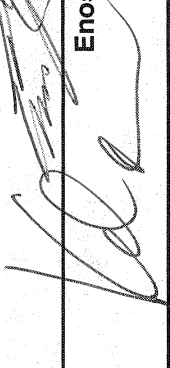
Fund Source: 847-00-110-2218-6421	GOB	Requisition #: Various
Amount: \$57,674.23		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$57,674.23	☐ Pending Funding Availability	Vendor #: Various

Department: Curriculum & Instruction

Requestor: Sheila Smith-Anderson


Angela Banks, Budget Director


Dr. Nicole Williams, Dep. Supt., Academics


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

Replacement Textbooks Cost Summary

Vendor	Textbook Cost	Shipping Cost	Total
Follett	\$ 7,065.44	\$706.54 \$	7,771.98
Glencoe McGraw-Hill	\$ 10,465.65	\$1,046.57 \$	11,512.22
Holt	\$ 17,868.00	\$1,786.80 \$	19,654.80
MacMillan McGraw-Hill	\$ 2,055.03	\$205.50 \$	2,260.53
Perfection Learning	\$ 2,098.00	\$209.80 \$	2,307.80
Pearson Learning	\$ 13,117.50	\$1,049.40 \$	14,166.90
Grand Total	\$ 52,669.62 \$	5,004.61 \$	57,674.23

Additional Textual Materials to be Ordered for 2011-2012

9/21/2011

FOLLETT

PO # 4500158706

School	ISBN	Item Description	Quantity to be Ordered	Vendor Name	Follett Price	Follett Total Cost	To Be Purchased From	Total Purchase Cost	Vendor #
FANNING	ISBN0132510022	6th Grade Life Science Student Edition (Glencoe/McGraw-Hill)	17	FOLLETT	\$13.66	\$232.22	F	\$232.22	600002570
LOUVERTURE	ISBN0132510030	7th Grade Earth Science Student Edition (Glencoe/McGraw-Hill)	14	FOLLETT	\$31.68	\$443.52	F	\$443.52	600002570
CARR LANE	ISBN0132510049	8th Grade Physical Science Student Edition (Glencoe/McGraw-Hill)	11	FOLLETT	\$31.99	\$351.89	F	\$351.89	600002570
LOUVERTURE	ISBN0132510030	7th Grade Earth Science Student Edition (Glencoe/McGraw-Hill)	8	FOLLETT	\$31.68	\$253.44	F	\$253.44	600002570
CARR LANE	ISBN0132510049	Student Edition (Glencoe/McGraw-Hill)	9	FOLLETT	\$31.99	\$287.91	F	\$287.91	600002570
FANNING	ISBN0132510022	6th Grade Life Science Student Edition (Glencoe/McGraw-Hill)	13	FOLLETT	\$13.66	\$177.58	F	\$177.58	600002570
FANNING	ISBN0132510030	7th Grade Earth Science Student Edition (Glencoe/McGraw-Hill)	20	FOLLETT	\$31.68	\$633.60	F	\$633.60	600002570
COMPTON	ISBN0132510022	6th Grade Life Science Student Edition (Glencoe/McGraw-Hill)	40	FOLLETT	\$13.66	\$546.40	F	\$546.40	600002570
DREW	ISBN0132510022	6th Grade Life Science Student Edition (Glencoe/McGraw-Hill)	43	FOLLETT	\$13.66	\$587.38	F	\$587.38	600002570
CARR LANE	ISBN0132510022	6th Grade Life Science Student Edition (Glencoe/McGraw-Hill)	50	FOLLETT	\$31.68	\$1,584.00	F	\$1,584.00	600002570
BUSCH	ISBN0132510030	7th Grade Earth Science Student Edition (Glencoe/McGraw-Hill)	50	FOLLETT	\$31.99	\$1,599.50	F	\$1,599.50	600002570
FANNING	ISBN0132510049	8th Grade Physical Science Student Edition (Glencoe/McGraw-Hill)	1	FOLLETT	-	\$0.00	F	\$0.00	600003376
KENNARD	ISBN0328294837	3rd Grade Volume 2 Science Teacher Manual (Pearson)	8	FOLLETT	\$46.00	\$368.00	F	\$368.00	600003376
KENNARD	ISBN0328289590	3rd Grade Science Textbooks (Pearson)							

Grand Total \$7,065.44

Shipping & Handling (10% if applicable) \$706.54

* Total plus Shipping & Handling \$7,771.98

Additional Textual Materials to be Ordered for 2011-2012

9/21/2011

Glencoe/McGraw-Hill
PO # 4500158707

School	ISBN	Item Description	Quantity to be Ordered	Vendor Price	Vendor Total Cost	Vendor Name	To Be Purchased From	Total Purchase Cost	Vendor #
CARNAHAN	ISBN0072965673	Anatomy and Physiology 2009 Hole's Essentials of Human Lab Manual	1	\$ 90.25	\$90.25	GLENCOE/MCGRAW-HILL	V	\$90.25	6000001290
NORTHWEST	ISBN0073317500	Anatomy and Physiology 2009 Hole's Essentials of Human Student Edition	12	\$ 101.00	\$1,212.00	GLENCOE/MCGRAW-HILL	V	\$1,212.00	6000001290
CARNAHAN	ISBN0073317500	Anatomy and Physiology 2009 Hole's Essentials of Human Student Edition	20	\$ 101.00	\$2,020.00	GLENCOE/MCGRAW-HILL	V	\$2,020.00	6000001290
SUMNER	ISBN9780078600197	12th Grade Social Studies Elective - Street Law	30	\$ 69.78	\$2,093.40	GLENCOE/MCGRAW-HILL	V	\$2,093.40	6000001290
SOLDAN	ISBN0073317500	Hole's Essentials of Human Anatomy and Physiology 2009 Student Edition	50	\$ 101.00	\$5,050.00	GLENCOE/MCGRAW-HILL	V	\$5,050.00	6000001290
HILL Total						GLENCOE/MCGRAW-HILL Total		\$10,465.65	6000001290

Grand Total
\$10,465.65
Shipping & Handling
(10% if applicable)
\$1,046.57
Total plus Shipping & Handling
\$11,512.22

Additional Textual Materials to be Ordered for 2011-2012

9/21/2011

Holt

PO #: 4300158708

School	ISBN	Item Description	Quantity to be Ordered	Vendor Price	Vendor Total Cost	Vendor Name	To Be Purchased From	Total Purchase Cost	Vendor #
SOLDAN	ISBN9780030-396342	Science Spectrum Physical Science	1	\$ -	\$0.00	HOLT	V	\$0.00	600002265
SOLDAN	ISBN9780030-670763	Lab Manual	1	\$ -	\$0.00	HOLT	V	\$0.00	600002265
SOLDAN	ISBN9780030-670770	Lab Manual Teacher Guide	1	\$ -	\$0.00	HOLT	V	\$0.00	600002265
GATEWAY IT	ISBN0395937785	ALGEBRA 2 STUDENT EDITION GRADE 9-12 - 2001	20	\$ -	\$0.00	HOLT	V	\$0.00	600002265
SOLDAN	ISBN0395937785	ALGEBRA 2 STUDENT EDITION GRADE 9-12 - 2001	45	\$ -	\$0.00	HOLT	V	\$0.00	600002265
BOARD OF EDUCATION (K. TAGGART)	ISBN054015507	Holt McDougal Algebra 2 Interactive Online Edition (6-year subscription) Algebra 2 2011	135	\$ -	\$0.00	HOLT	V	\$0.00	600002265
CLYDE C. MILLER	ISBN0030784248	Holt McDougal Algebra 2 Know-It Notebook Algebra 2	100	\$ -	\$0.00	HOLT	V	\$0.00	600002265
BOARD OF EDUCATION (K. TAGGART)	ISBN0554015446	Holt McDougal Algebra 2 Teacher One-Stop DVD-ROM Algebra 2	10	\$ -	\$0.00	HOLT	V	\$0.00	600002265
FANNING	ISBN0618250035	Pupil's Edition @ 2005 PreAlgebra	22	\$ -	\$0.00	HOLT	V	\$0.00	600002265
GATEWAY	ISBN0618250035	Pupil's Edition @ 2005 PreAlgebra	35	\$ -	\$0.00	HOLT	V	\$0.00	600002265
MIDDLE	ISBN0618250035	Pupil's Edition @ 2005 PreAlgebra	105	\$ -	\$0.00	HOLT	V	\$0.00	600002265
BOARD OF EDUCATION (K. TAGGART)	ISBN0618433476	Math eEdition Online (6-year subscription) PreAlgebra	2	\$ -	\$0.00	HOLT	V	\$0.00	600002265
ROOSEVELT	ISBN9780030-391071	Student Edition	10	\$ -	\$0.00	HOLT	V	\$0.00	600002265
McKINLEY	ISBN9780030-391071	11th Grade/Holt Chemistry Student Edition	10	\$ -	\$0.00	HOLT	V	\$0.00	600002265
BOARD OF EDUCATION (G. RANDOLPH)	ISBN978003039118	Holt Chemistry Premier Online Edition (6-Year Subscription)	30	\$ -	\$0.00	HOLT	V	\$0.00	600002265
GATEWAY IT	ISBN9780554004419	Sociology	6	\$74.95	\$449.70	HOLT	V	\$449.70	600002265
ROOSEVELT	ISBN9780030-391071	11th Grade/Holt Chemistry Student Edition	18	\$ 76.80	\$1,382.40	HOLT	V	\$1,382.40	600002265
GATEWAY IT	ISBN9780554004419	Psychology	36	\$74.95	\$2,698.20	HOLT	V	\$2,698.20	600002265
FANNING	ISBN0618250035	Pupil's Edition @ 2005 PreAlgebra	48	\$ 72.35	\$3,472.80	HOLT	V	\$3,472.80	600002265
TRANS & LAW NORTHWEST	ISBN0495050121	AP World History	30	\$ 149.28	\$4,478.40	HOLT	V	\$4,478.40	600002265

School	ISBN	Item Description	Quantity to be Ordered	Vendor Price	Vendor Total Cost	Vendor Name	To Be Purchased From	Total Purchase Cost	Vendor #
GATEWAY IT	ISBN0395937785	GRADE 9-12 - 2001 ALGEBRA 2 STUDENT EDITION	70	\$ 76.95	\$5,386.50	HOLT	V	\$5,386.50	6000002265
HOLT Total									
HOLT Total									
Grand Total									
Shipping & Handling									
(10% if applicable)									
\$1,786.80									
*Total plus Shipping & Handling									
\$19,654.80									

HOLT CONT. POF: 4500158708

Additional Textual Materials to be Ordered for 2011-2012

9/21/2011

McM: Mary McGraw-Hill
PO # 4500158709

School	ISBN	Item Description	Quantity to be Ordered	Vendor Price	Vendor Total Cost	Vendor Name	To Be Purchased From	Total Purchase Cost	Vendor #
BLOW	062	ISBN9780021498 Kdg. Social Studies - Friends and Neighbors - 1 KIT	1	\$ 731.43	\$731.43	MACMILLAN/MCGRAW-HILL	V	\$731.43	6000000291
BLOW	71	ISBN9700214926 5th Grade Social Studies - Our Nation	20	\$ 66.18	\$1,323.60	MACMILLAN/MCGRAW-HILL	V	\$1,323.60	6000000291
						AW-HILL Total		\$2,055.03	

Grand Total \$2,055.03
Shipping & Handling (10% if applicable) \$205.50
* Total plus Shipping & Handling \$2,260.53

Additional Textual Materials to be Ordered for 2011-2012

9/21/2011

Perfection Learning
PO # 4500158710

School	ISBN	Item Description	Quantity to be Ordered	Vendor Price	Vendor Total Cost	Vendor Name	To Be Purchased From	Total Purchase Cost	Vendor #
CARNAHAN	ITEM #47625	AP Physics for Scientists and Engineers - Web Access License Key Coded for Web Access	20	\$ 64.95	\$1,299.00	Perfection Learning	V	\$1,299.00	
CARNAHAN	ITEM #47625	AP Physics for Scientists and Engineers - Web Access License Key Coded for Web Access	1	\$ -	\$0.00	Perfection Learning	V	\$0.00	
CARNAHAN	ITEM #40347	AP Physics for Scientists & Engineers (Book): Sold alone or bundled	20	\$ 39.95	\$799.00	Perfection Learning	V	\$799.00	
CARNAHAN	ITEM #42515	AP Physics-Sci & Eng-Solutions Guide (Book): Kinetic Books companion book	1	\$ -	\$0.00	Perfection Learning	V	\$0.00	
						Total		\$2,098.00	

Grand Total \$2,098.00
Shipping & Handling (10% if applicable) \$209.80
Total plus Shipping & Handling \$2,307.80 *

PEARSON

PO # 4500158711

St. Louis Public PH Lit 2012 9th grade 9_11

School Information:

School/District Name McKinley Leadership Academy

Address 2156 Russell

City / State / Zip Saint Louis, MO 6310

Phone Number 314-773-0027

Purchase Summary				
Description	Amount Free	Amount Charged		
		Services	Product	Total
PH Lit Common Core 2012 Grade 9	\$3,575.28	\$0.00	\$10,621.25	\$10,621.25
PH Literature 2010 - Grade 9	\$3,809.04	\$0.00	\$0.00	\$0.00
Writing Coach Grade 9	\$943.76	\$0.00	\$2,496.25	\$2,496.25
Subtotal	\$8,328.08	\$0.00	\$13,117.50	\$13,117.50
8% Shipping & Handling			\$1,049.40	\$1,049.40
Total	\$8,328.08	\$0.00	\$14,166.90	\$14,166.90

* Prices effective through Sept. 30, 2011.

** Prices do not include applicable taxes.

*** Districts/schools registering to use OASIS for the first time receive a promo code for 3% freight. This code is good for every

K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

**** Titles are subject to change without notice.

Vendor # 60001985

PH Lit Common Core 2012 Grade 9

Description	ISBN	Price	Quantity Charge	Quantity Free	Total Services		Total Products		Total Charge
					Change	Free	Change	Free	
Grade 9									
Core Product									
PRENTICE HALL LITERATURE 2012 COMMON CORE OVERVIEW IMPLEMENTATION GUIDE GRADE 9	0133190501	54.47	0	4	0.00	0.00	0.00	217.88	0.00
PRENTICE HALL LITERATURE 2012 COMMON CORE STUDENT EDITION GRADE 9	0133195554	84.97	125	0	0.00	0.00	10,621.25	0.00	10,621.25
PRENTICE HALL LITERATURE 2012 COMMON CORE STUDENT WORKBOOK GRADE 9	0133190668	12.97	0	4	0.00	0.00	0.00	51.88	0.00
PRENTICE HALL LITERATURE 2012 COMMON CORE TEACHER EDITION GRADE 9	0133190587	134.97	0	4	0.00	0.00	0.00	539.88	0.00
PRENTICE HALL LITERATURE 2012 COMMON CORE TEACHER RESOURCES CD-ROM GRADE 9	0133194531	220.97	0	4	0.00	0.00	0.00	883.88	0.00
PRENTICE HALL LITERATURE 2012 COMMON CORE EXAMVIEW CD-ROM GRADE 9	0133194639	151.97	0	4	0.00	0.00	0.00	607.88	0.00
PRENTICE HALL LITERATURE 2012 COMMON CORE TEACHER ACCESS PACK GRADE 9	013319471X	318.47	0	4	0.00	0.00	0.00	1,273.88	0.00
Subtotal					\$0.00	\$0.00	\$10,621.25	\$3,575.28	\$10,621.25

PH Literature 2010 - Grade 9

Description	ISBN	Price	Quantity Charge	Quantity Free	Total Services		Total Products		Total Charge
					Charge	Free	Charge	Free	
Grade 9									
General									
All-in-One Workbook Answer Key	0133668258	23.97	0	4	0.00	0.00	0.00	95.88	0.00
Reader's Notebook, Adapted Version	0133667138	12.97	0	4	0.00	0.00	0.00	51.88	0.00
Teaching Resources and Professional Development									
Units 1-6 Teaching Resources Package	0133674304	279.97	0	4	0.00	0.00	0.00	1,119.88	0.00
Reader's Notebook, Teaching Guide	0133666921	20.97	0	4	0.00	0.00	0.00	83.88	0.00
Daily Bellringer Activities	0133674193	42.97	0	4	0.00	0.00	0.00	171.88	0.00

Description	ISBN	Price	Quantity Charge	Quantity Free	Total Services		Total Products		Total Charge
					Charge	Free	Charge	Free	
Classroom Strategies and Teaching Routines	0133674231	\$31.97	0	4	0.00	0.00	0.00	127.88	0.00
Technology									
See It! PH LIT Video Program	0133668398	318.47	0	4	0.00	0.00	0.00	1,273.88	0.00
Hear It! PH LIT Audio Program	0133668053	220.97	0	4	0.00	0.00	0.00	883.88	0.00
Subtotal					\$0.00	\$0.00	\$0.00	\$3,809.04	\$0.00

Writing Coach Grade 9

Description	ISBN	Price	Quantity Charge	Quantity Free	Total Services		Total Products		Total Charge
					Charge	Free	Charge	Free	
Writing Coach Grade 9									
PRENTICE HALL WRITING COACH 2012 NATIONAL TEACHER EDITION GRADE 9	0132537230	94.97	0	4	0.00	0.00	0.00	379.88	0.00
WRITING COACH 2012 NATIONAL EXAMVIEW CD GRADE 9	0132532212	140.97	0	4	0.00	0.00	0.00	563.88	0.00
WRITING COACH 2012 STUDENT EDITION WITH ETEXT 6-YEAR LICENSE (WITH PURCHASE OF PRENTICE HALL LITERATURE BUNDLE) GRADE 09	0133203581	19.97	125	0	0.00	0.00	2,496.25	0.00	2,496.25
Subtotal					\$0.00	\$0.00	\$2,496.25	\$943.76	\$2,496.25
Purchase Subtotal					\$0.00	\$0.00	\$13,117.50	\$8,328.08	\$13,117.50
8% Shipping & Handling							1,049.40		1,049.40
Totals					\$0.00	\$0.00	\$14,166.90	\$8,328.08	\$14,166.90
* Proposal Grand Total: \$14,166.90									

Districts/schools registering to use OASIS for the first time receive a promo code for 3% freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

Note: This is a cost proposal. It is not a formal contract.

* Prices effective through Sept. 30, 2011.
 ** Prices do not include applicable taxes.
 *** Titles are subject to change without notice.



BOARD RESOLUTION

Date: September 28, 2011

Agenda Item : 10-25-11-09

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: John Windom, Exec. Dir., Community Education

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 09-30-10-13

Prior Year Cost \$100,000.00

SUBJECT: To ratify a contract renewal with Area Resources for Community and Human Services (ARCHS) for After School for All Partnership of St. Louis (A.S.A.P.) services which provide after school programming for SLPS students. The period of the agreement is from July 1, 2011 to June 30, 2012 at a cost not to exceed \$100,000.

BACKGROUND: The A.S.A.P. is committed to providing after school programming that will achieve positive outcomes for children. The District is a key member of the partnership and will be the recipient of assistance in management, monitoring, and evaluation of its after school programs which will serve approximately 3,000 students.

Studies have consistently shown that high quality after school programs can markedly increase engagement in learning by providing students with opportunities and experiences typically not available during the regular school day. Students who are engaged in after school programs behave better in school, have better work habits, higher educational aspirations, improved attitudes toward school, a greater sense of belonging in the community and better relationships with parents.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: A.3.d

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 814-00-232-2213-6319	Non-GOB	Requisition #: 10125917
Amount: \$100,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$100,000.00	☐ Pending Funding Availability	Vendor #: 600013825

Department: Community Education

Requestor: John Windom

Angela Banks, Budget Director

John Windom, Exec. Dir., Community Education

Enos Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐	Report Date: September 21, 2011
Dept / School: Community Education	Reported By: John Windom
Vendor: ARCHS	Vendor #: 600013825
Contract # / P.O. #: 4500154036	Contract Name: Area Resources for Community and Human Services (ARCHS)
Contract Amount: \$100,000.00	Award Date: 7-1-2010
Purpose of Contract (Brief Description): This is a partnership agreement with Area Resources for Community and Human Services (ARCHS) for After School for All Partnership of St. Louis (A.S.A.P.) services which provide after school programming for SLPS students. The A.S.A.P. is committed to providing after school programming that will achieve positive outcomes for children. The District is a key member of the partnership and will be the recipient of assistance in management, monitoring, and evaluation of its after school programs which will serve approximately 3,000 students.	
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory	
Category	Rating
Quality of Goods / Services	5 ④
	3
	2
	1
	Progress is being made in this area.
Timeliness of Delivery or Performance	5
	4
	③
	2
	1
Need increase in frequency of reports.	
Business Relations	5
	④
	3
	2
	1
Too many people involved in the communication and addressing of issues. Greater efficiency needed.	
Customer Satisfaction	5
	④
	3
	2
	1
Need all programs to operate with well trained staff.	
Cost Control	⑤
	4
	3
	2
	1
District contributes \$100,000 as a portion of a multi-million dollar budget.	
Average Score	4
	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.	
Please Check Yes ☒ No ☐	

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this is a final report or a quarterly report (3 months)
Report Date The date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name The official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



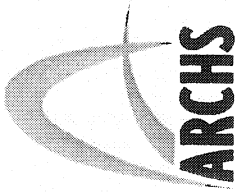
REQUEST FOR SOLE SOURCE PURCHASE

Requestor: John Windom	Date: September 21, 2011
Department / School: Community Education	Phone Number: 345-4590
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
ARCHS has been designated by the State of Missouri to be the primary recipient of state services in the region to support after school programs. ARCHS also provides assessment, monitoring and implementation support services as well as identifying the providers of after school programs. No other vendor can provide this level of services.	
Vendor Name: Area Resources for Human and Community Services (ARCHS)	Email: kimbroughw@stlarchs.org
Vendor Contact: Wendell Kimbrough	Phone Number: 534-0022
Justification Information	
1. Why the uniquely specified goods are required?	
The District is a member of the After School for All Partnership (A.S.A.P.) and as such, engages key members of the group to assist with understanding the impact of after school programs.	
2. Why good or services available from other vendors /competitors are not acceptable?	
There are no other vendors who can provide the breadth of local resources and services.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
- Prior to checking this box you must complete each of the following tasks:
- Search the internet for companies providing similar services.
 - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
 - Document search activities and findings
- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.
- Prior to checking this box you must complete the following task:
- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question
- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Document a search for additional suppliers
- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.
- Prior to checking this box you must complete each of the following tasks:
- Document delivery date and quotes from at least two other vendors
 - Document rationale in support of treating the delivery date as mission critical
- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Document district adoption of standard (i.e. Textbook adoption)
- ☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Sole supplier (i.e. Regional Distributor)
- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.
- Prior to checking this box you must complete the following task:
- Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.



Humboldt Building
539 N. Grand Boulevard, 6th Floor
St. Louis, Missouri 63103
314 / 534-0022 fax: 314 / 534-0055
www.stiarchs.org

Building Great Partnerships for the Greater Good of Greater St. Louis

INVOICE

ARCHS ASAP - After School Project

Invoice #

ARCHS ASAP 2012-01

Invoice To:

St Louis Public Schools

Invoice From:

**AREA RESOURCES FOR COMMUNITY & HUMAN
SERVICES**
The Humboldt Building
6th Floor
539 N. Grand
St Louis, MO 63103

Contract Period:

July 1, 2011 - June 30, 2012

Invoice Period:

July 1, 2011 - June 30, 2012

Total Amount Requested

\$100,000.00

Total Amount Due

\$100,000.00

A handwritten signature in black ink, appearing to read 'Terry Blake', is written over a horizontal line.

Submitted by:

**Terry Blake,
CFO**

Name and Title:

15-Sep-11

Date Submitted:



BOARD RESOLUTION

Date: September 26, 2011

Agenda Item: 10-85-11-10

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-08-10-07

Prior Year Cost \$19,584.00

SUBJECT: To ratify a contract renewal with Pitney Bowes to provide the maintenance and service on the postal meter mailing system for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$19,584.00.

BACKGROUND: We are in the 3rd year of a three year agreement with Pitney Bowes. This service is needed to maintain the bulk mail service system that has been provided to the District since 2005. The machines are used for weighing, sealing and processing of large bulk mailings in the Print Shop.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 981-00-110-2577-6319	GOB	Requisition #: 10125902
Amount: \$19,584.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$19,584.00	☐ Pending Funding Availability	Vendor #: 600005507

Department: Information Technology

Requestor: Cheryl L. VanNoy

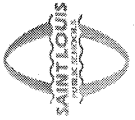
Cheryl L. VanNoy 9/26/11
Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: September 20, 2011	
Dept / School: Technology Services		Reported By: Cheryl VanNoy	
Vendor: Pitney Bowes		Vendor #: 60005507	
Contract # / P.O. #:		Contract Name: Postage Meter support and maintenance	
Contract Amount: \$ \$19,854.00		Award Date: October 14, 2010	
Purpose of Contract (Brief Description): To provide the District's postage meter machine and support services.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X4 3 2 1		
Timeliness of Delivery or Performance	5 X4 3 2 1		
Business Relations	5 X4 3 2 1		
Customer Satisfaction	5 X4 3 2 1		
Cost Control	5 X4 3 2 1		
Average Score	4.0	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this is a final report or a quarterly report (3 months)
Report Date The date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name The official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: October 4, 2011

Agenda Item : 10-25-11-11

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Alice Roach, Chief of Staff

Action to be Approved:

Memorandum of Understanding

Other Transaction Descriptors:

(i.e.: Sole Source, Ratification)

SUBJECT: To ratify the Memorandum of Understanding (MOU) with the Greater Saint Louis Community Foundation on behalf of the Teacher Home Visit Program Fund to support the development and implementation of a Teacher Home Visit Program. The MOU will be effective from July 1, 2011 through June 30, 2012. A cost associated with this program is the extra service pay to participating teachers which will not exceed \$40,000.00.

BACKGROUND: The program is an effort to support academic achievement and success for those students who are eligible for free and/or reduced lunch and those who are below grade level as measured by the State's assessment. Home visits can begin the process of breaking down barriers that often exist between schools, family and community. The goals are to improve student achievement, standardized test scores, attendance, classroom behavior and self-discipline, attitudes toward school, and parent and family involvement in education.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: Various	GOB	Requisition #:
Amount: \$40,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$40,000.00	☐ Pending Funding Availability	Vendor #:

Department: Chief of Staff



Angela Banks, Budget Director



Dr. Alice Roach, Chief of Staff



Enos Moss, CFO/Treasurer



Blake Yorke, Dep. Supt., Institutional Advancement



Dr. Kelvin R. Adams, Superintendent



GREATER SAINT LOUIS
COMMUNITY FOUNDATION
Established 1915

Memorandum of Understanding
between the
GREATER SAINT LOUIS COMMUNITY FOUNDATION
on behalf of the
TEACHER HOME VISIT PROGRAM FUND
and the
ST. LOUIS PUBLIC SCHOOLS
for the period
July 1, 2011 through June 30, 2012

Purpose

The purpose of this Memorandum of Understanding (MOU) is to describe the agreed upon responsibilities and expectations between the Greater Saint Louis Community Foundation (Foundation) on behalf of the Teacher Home Visit Program (THVP), a fund of the Foundation, and the St. Louis Public Schools (SLPS) for the use of Foundation funds to support the development and implementation of a Teacher Home Visit Program.

In an effort to support academic achievement and success, the THVP focuses on those students who are eligible for free and/or reduced lunch and those who are below grade level as measured by the State's assessments. This program is dedicated to forging new relationships and a better understanding of the partnership required between home and school. This vital relationship between home and school is recognized to be a critical element in student achievement and success.

This MOU represents an expression of mutual commitment between the Foundation, on behalf of the THVP, and the St. Louis Public Schools to work together on behalf of students and youth and their academic success.

Background and Goals

Most schools consider parent engagement to be the "missing link", the magic bullet that can influence a child's academic standing and ultimately success. Many involved with education and students are uncertain as to how to effectively communicate with parents. This is particularly true in under-performing schools. There is evidence of a perceived cycle of blame where parents blame teachers and teachers blame parents for the low test scores and achievement levels of the students. Home visits can begin the process of breaking down those barriers that often exist between schools, family and community. The THVP can help mitigate against those barriers, develop a healthier relationship between parents/guardians and the schools, all with a focus on the child's academic success. The THVP has a multi-pronged approach to this issue— training, home visits, family events and outside evaluation. Ultimately, the goals are to improve student achievement, standardized test scores, attendance, classroom behavior and self-discipline, attitudes toward school, and parent and family involvement in education.

Responsibilities and Expectations

For this program, the St. Louis Public Schools (SLPS) serves as the 'lead' organization, and in that capacity the SLPS is responsible for and agrees to:

1. Confirm that the THVP program will take place in four (4) schools: Buder, Humboldt Academy of Higher Learning, SuiX Early Childhood Center and Wilkinson Early Childhood Center in 2011-2012 school year.
2. Gain support and acceptance of the THVP from the designated school principals.
3. Designate two (2) on-site coordinators in each school.
4. Identify those teachers and other designated staff who will be making home visits.
5. Develop and monitor a system to track communication with parents and the actual visits.
6. Compensate SLPS THVP personnel two (2) home visits at the stipulated "extra service pay" rate per visit and half of that rate for 'no shows' per eligible student.
7. Participate in two (2) three-hour staff training sessions during regular school hours, first visit training in August 2011, second visit training in September 2011.
8. Participate in one (1) home visit and a 2nd visit (in the home or at another location) that includes an academic conversation of at least 45 minutes per eligible student during agreed upon timeframe.
9. Hold two (2) family events, one after the first visit and one after the second visit for parents who participated in home visits.
10. In cooperation with THVP Evaluators, conduct three (3) on-line surveys and/or focus groups—one (1) for teachers, one (1) for parents, and one (1) for participating students.
11. Provide a data set to the THVP evaluators no later than August 31 that includes standardized test scores, 1st and 3rd quarter grades, attendance and detailed disciplinary data by quarter for each student whose parents/guardian received a teacher home visit. These same data will also be provided from at least one comparable school that did not participate in THVP. Each student in the data set will be identified only by a district-assigned number.
12. Agree to meet with outside evaluators and participate in the evaluation process.
13. Agree to do a mid-year and final status report from the four (4) schools, using a mutually agreed upon format, that would be due in January 2012 and June 2012.
14. Advise the THVP of any problems that could compromise program implementation.
15. Provide invoices, copies of receipts, purchase orders and/or approved forms to Anna Munson at SLPS for expense reimbursement.

Under this Agreement, the Teacher Home Visit Program agrees to:

1. Provide assistance to SLPS officials seeking and/or receiving THVP services.
2. Work with SLPS to resolve any program or MOU issues.
3. Conduct the first and second visit training sessions.
4. Reimburse district for reasonable costs related to the two (2) family events, including child care, family transportation and food for parents not to exceed \$1000 per school total (\$500 for each family event).
5. Print the THVP handbooks for use in the training sessions and as a reference.
6. Assume the cost of the THVP supplied Learning Bags and educational supplies up to one thousand dollars (\$1,000) per school for the second parent visit. Supplies must be in line with the examples in the handbook.
7. Assume the cost of any trainers/facilitators chosen by the THVP.
8. Assume postage costs at the rate of one hundred (\$100) dollars per school.
9. Compensate two (2) on-site coordinators at each THVP schools at \$520 per Coordinator.
10. Assume the total cost of the THVP evaluation for the SLPS.
11. Share the final evaluation report each year with the SLPS staff and Accountability office.

12. Advise SLPS Accountability office and Superintendent of any problems that could compromise program implementation.

Conditions

Below are conditions that must be adhered to in the use of any distributions by the Foundation and the St. Louis Public Schools.

Availability of Funds

Grant dollars available under this MOU are limited to those currently in or designated for the Teacher Home Visit Program fund. This MOU does not establish or imply a general obligation on other grant resources of the Foundation currently held by the Foundation now or in the future.

Use of Funds

The funds provided pursuant to this MOU may be spent only in accordance with the provisions of your funding request and budget as submitted to the Foundation. Grantee shall not modify its use of this MOU without the prior written approval of the Foundation.

Unless otherwise provided in the funding request and budget you submitted to the Foundation, no funds provided to you by the Foundation may be used for any political campaign or to support attempts to influence legislation of any governmental body “other than through making available the results of non-partisan analysis, study and research.”

Disbursement of Funds

In order for the St. Louis Public Schools’ THVP to receive program funds from the THVP, the SLPS must submit electronically a monthly invoice and balance sheet to show costs associated with the program to Karen Kalish, Executive Director of the THVP, at kalcoms@aol.com, acting on behalf of THVP fund. Following her review, the reports will be forwarded to the Foundation for review and approval. This monthly balance sheet should include notes on expenditures for the program, activity/visit dates, numbers served, monthly year-to-date budget information and any associated costs. Such reports shall supply sufficient information as necessary for the Foundation to determine whether the distribution is being used for the purposes intended and for the Foundation to fulfill its own public reporting responsibilities. The mid-term (See Attachment A for content.) and final status reports (See Attachment B for content.) are due on the dates negotiated before payment for those respective months will be distributed.

All reimbursement submissions are subject to approval by the THVP and the Foundation. Within thirty (30) days of approval, the Foundation will issue a check to the SLPS for the approved amount.

Fundraising

It is understood by THVP and the Foundation that the SLPS does not endorse any fundraising efforts by THVP or the Foundation, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

Effective Dates

This Memorandum of Understanding shall remain in place from July 1, 2011 through June 30, 2012. Renewal is contingent upon annual evaluation. As the THVP with the SLPS is a proposed three year initiative, it will be subject to annual renewal.

Termination

The SLPS or the Foundation may terminate this MOU at will within 60 days at each party's sole discretion by written notice. Notice of termination shall be given in writing to all of the entities, namely the St. Louis Public Schools, the Teacher Home Visit Program and the Greater Saint Louis Community Foundation, sent by certified or registered mail with return receipt requested. Failure to honor any of the obligations stated above may also result in termination of this MOU.

Other MOUs

There are no superseding MOUs or grant agreements on this topic between stated parties.

Student Information

THVP and the Foundation acknowledge that they shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, THVP and the Foundation covenant and agree to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. THVP and the Foundation will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

Background Checks

All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by THVP, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

Liability

Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of

the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

Acceptance by Authorized Representatives

IN WITNESS WHEREOF, the parties hereto have duly executed this Memorandum of Understanding on the date first above written and agree to be bound by the terms and conditions set forth herein:

On Behalf of SAINT LOUIS COMMUNITY FOUNDATION, INC.

By: David R. Luckes, President & CEO _____
(Date)

On Behalf of the ST. LOUIS PUBLIC SCHOOLS

By: Kelvin Adams, Ph.D., Superintendent _____
St. Louis Public Schools (Date)

Witnessing on Behalf of the TEACHER HOME VISIT PROGRAM

By: Karen S. Kalish, Executive Director _____
(Date)

Attachment A
THVP Reporting Form
Mid-Year Status Report*

Reporting Date:

On-site coordinator:

Principal:

School/District:

Funds Allocated:

Funds used to date:

FIRST VISIT

Training date(s) for first home visit:

Numbers of teachers and staff in attendance at training:

Number of teachers/staff who made home visits:

Number of first home visits:

Target number of home visits:

First home visit dates (the range):

Number of 'no shows':

First family event date:

Number in attendance at First Family Event:

Narrative comments on the first home visit may include level of parental interest, comfort level, establishing rapport, challenges:

SECOND VISIT

Training date(s) for second home visit:

Numbers of teachers and staff in attendance at second visit training:

Number of teachers/staff who made second home visits:

Number of second home visits:

Target number of second home visits:

Second home visit dates (the range):

Number of 'no shows':

Second family event date:

Number in attendance at Second Family Event:

Narrative comments on the second home visit may include level of parental interest, comfort level, establishing rapport, challenges:

Recommendations:

1

1

BOARD RESOLUTION

Date: October 13, 2011

Agenda Item : 11-15-11-01

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

09-30-10-12
Prior Year Cost 220,000.00

SUBJECT: To ratify a renewal contract with AmeriCorps St. Louis beginning October 1, 2011 through June 30, 2012 in an amount not to exceed \$220,000.00.

BACKGROUND: AmeriCorps St. Louis will provide AmeriCorps members who will deliver a minimum of 40,000 hours of direct services to students at Jefferson, Mullanphy, Woodward, Bryan Hill, Hickey, Clay, Dunbar, Peabody and Laclede. Members will focus on reading ability and character education through mentoring. AmeriCorps members will assist in the District's efforts to improve academic achievement specifically in the area of language arts and to work on tasks related to safety concerns.

AmeriCorps' designed information system will track hours of AmeriCorps members service, student progress in reading and behavior, student goals, after school program surveys and parental involvement.

Accountability Plan Goals: Goal I: Student Performance

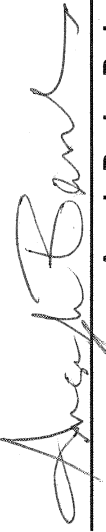
Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

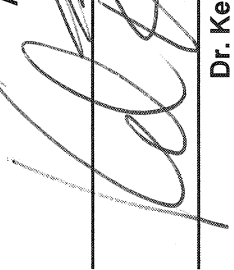
Fund Source: 232-2213-814-00-6319	Non	GOB	Requisition #:
Amount: 220,000.00			
Fund Source:			Requisition #:
Amount:			
Fund Source:			Requisition #:
Amount:			
Cost not to Exceed: \$220,000.00	☒	Pending Funding Availability	Vendor #: 600006265

Department: Academics

Requestor: Dr. Nicole Williams


Angela Banks, Budget Director


10/13/2011


Enos Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

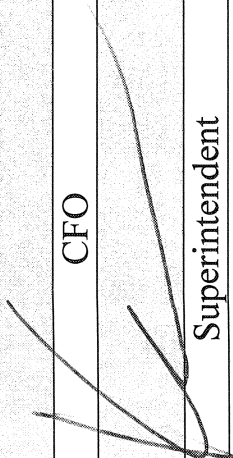


Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: October 11, 2011
Dept / School: Academics		Reported By: Kelvin R. Adams
Vendor: AmeriCorps		Vendor #: 600006265
Contract # / P.O. #: 4500154643		Contract Name: AmeriCorps
Contract Amount: \$ 220,000.00		Award Date: October 1, 2011
Purpose of Contract (Brief Description): AmeriCorps St. Louis will assist in the District's efforts to improve academic achievement specifically in the area of language arts and to work on tasks related to safety concerns.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	
Timeliness of Delivery or Performance	5 4 3 2 1	
Business Relations	5 4 3 2 1	
Customer Satisfaction	5 4 3 2 1	
Cost Control	5 4 3 2 1	
Average Score	4.4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☒ No ☐



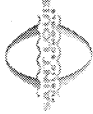
REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Nicole Williams	Date: October 11, 2011
Department / School: Academics	Phone Number: 345.2488
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
AmeriCorps has been the only literacy program in SLPS that provides full-time tutorial service in reading for K-3 rd grade students, with clearly defined performance measures. AmeriCorps members' roles are very specific, and the focus is measurable. Members are trained in a tutor-specific skill set.	
Vendor Name: AmeriCorps	Email: kathleen@americorps-stl.org
Vendor Contact: Kathleen Becherer	Phone Number: 772-9002
Justification Information	
1. Why the uniquely specified goods are required?	
This is a unique program providing national service members and volunteers to assist St. Louis youth to achieve increased academic achievement, personal and civic responsibility and respect for people of different backgrounds.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Cost effective program that is showing positive measures.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
NA	
4. List the Names of other Vendors contacted & Price Quotes:	
NA	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
	10/13/11
Superintendent	Date
	



2

2



Board Resolution

Date: October 11, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 11-15-11-02

Action: X

Action to be Approved:

☒ Contract Renewal

Previous Bd. Res.: 03-10-11-06

Prior Year Cost: \$ 51,300.00

Other Transaction Descriptors: _____

SUBJECT:

To approve a contract renewal with Schoolwires, Inc. to provide website hosting services and software licenses for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$51,300.00 (pre-discount). The cost reflected is the total cost of the contract, pending receipt of the 2012-13 E-Rate Funding Commitment Decision Letter. The SLPS discounted portion is anticipated to be \$7,190.00 (14% SLPS match based on the Free and Reduced Rate) after receipt of E-Rate Funding.

BACKGROUND:

Last year Schoolwires, Inc. was selected via an E-Rate 470 RFP process to maintain the website for the District. Schoolwires will host the website and provide software licenses and technical support as needed. This will be paid via the Billed Entity Applicant Reimbursement Method.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	54	-	110	-	2828	-	6319	GOB	Requisition #:
Amount:	\$						51,300.00				
Fund Source:	-		-		-		-		-		Requisition #:
Amount:											
Fund Source:	-		-		-		-		-		Requisition #:
Amount:											
Cost not to Exceed:	\$						51,300.00	☒	Pending Funding Availability	Vendor #:	600013866

Department: Technology Services

Cheryl VanNoy
Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: October 5, 2011	
Dept / School: Technology Services		Reported By: Patrick Wallace	
Vendor: Schoolwires, Inc.		Vendor #: 600013866	
Contract # / P.O. #: 4500157906		Contract Name: Website Hosting Services	
Contract Amount: \$ 51,300.00		Award Date: 3/10/11	
Purpose of Contract (Brief Description): To provide support for the District's Internet web site.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X4 3 2 1		
Timeliness of Delivery or Performance	5 X4 3 2 1		
Business Relations	5 X4 3 2 1		
Customer Satisfaction	5 X4 3 2 1		
Cost Control	5 X4 3 2 1		
Average Score	4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)

Report Date the date the report is prepared

Department Indicate the name of the reporting department

Reported By Please sign your name

Vendor Enter the vendor's name

Vendor Number Enter the vendor's assigned number

Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name This the official name used when the contract was solicited

Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution

Award Date Enter the date that the Board approved this contract

Contract Description Provide a brief description of the work being done under the contract

Performance Ratings In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

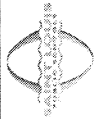
Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

3

3



Board Resolution

Date: October 11, 2011

Agenda Item: 11-15-11-03

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

☒ Contract Renewal

Other Transaction Descriptors: _____

Previous Bd. Res.: 03-10-11-06

Prior Year Cost: \$ 9,300.00

SUBJECT:

To approve a contract renewal with AT&T for long distance telephone service for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$9,300.00 (pre-discount) pending receipt of the 2012-13 E-Rate Funding Commitment Decision Letter. The discounted cost to SLPS will be \$1,023.00 after receipt of the E-Rate funding.

BACKGROUND:

The long distance telephone service was competitively bid last year through the E-Rate Form 470 that was filed in order to qualify for E-Rate funding. This service is needed to provide the long distance telephone service as needed at all SLPS locations. This is in keeping with the Accountability Goals of providing all students, teachers, administrators and parents concurrent access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	8L	-	110	-	2625	-	6361	GOB	Requisition #:
Amount:	\$				9,300.00						
Fund Source:	-		-		-		-		-		Requisition #:
Amount:											
Fund Source:	-		-		-		-		-		Requisition #:
Amount:											
Cost not to Exceed:	\$				9,300.00				☒	Pending Funding Availability	Vendor #: 600010435

Department:

Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: 9/20/11
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: AT&T		Vendor #: 600010435
Contract # / P.O. #:		Contract Name: Long Distance Telephone Service
Contract Amount: \$ 9,300		Award Date: 3/10/11
Purpose of Contract (Brief Description): Long Distance Telephone Service		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	X5 4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	X5 4 3 2 1	
Average Score	4.6	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)
Report Date the date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name This the official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give.
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

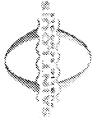
Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

4

4



Board Resolution

Date: October 11, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 11-15-11-04

Action: X

Action to be Approved:

☒ Contract Renewal

Previous Bd. Res.: 03-10-11-09

Prior Year Cost: \$ 30,100.00

Other Transaction Descriptors: _____

SUBJECT:

To approve a contract renewal with Charter Business Solutions for local telephone service for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$30,100.00 (SLPS Match-based on the Free and Reduced rate), pending receipt of the 2012-13 E-Rate Funding Commitment Decision Letter. The total cost of the contract is \$200,000.00 (pre-discount).

BACKGROUND:

The local telephone service was competitively bid two years ago through the E-Rate Form 470 that was filed in order to qualify for E-Rate funding. This service is needed to provide local telephone service as needed at all SLPS locations. This is in keeping with the Accountability Goals of providing all students, teachers, administrators and parents concurrent access to information and academic tools for teaching and learning.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	8L	-	110	-	2625	-	6361	GOB	Requisition #:
Amount:	\$				30,100.00						
Fund Source:	-		-		-		-		-		Requisition #:
Amount:											
Fund Source:	-		-		-		-		-		Requisition #:
Amount:											
Cost not to Exceed:	\$				30,100.00				☒	Pending Funding Availability	Vendor #: 600013545

Department: Technology Services

Cheryl VanNoy
Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: 9/20/11
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Charter Communications, LLC		Vendor #: 600013545
Contract # / P.O. #:		Contract Name: Local Phone Service
Contract Amount: \$ 30,100		Award Date: 3/10/11
Purpose of Contract (Brief Description): To provide District local phone services.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	
Timeliness of Delivery or Performance	X5 4 3 2 1	
Business Relations	X5 4 3 2 1	
Customer Satisfaction	X5 4 3 2 1	
Cost Control	X5 4 3 2 1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

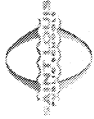
Type of report Identify if this the final report or a quarterly report (3 months)
Report Date the date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name This the official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give.
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: October 11, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 11-15-11-05

Action: X

Action to be Approved:

☒ Contract Renewal

Previous Bd. Res.: 03-10-11-10

Prior Year Cost: \$ 60,000.00

Other Transaction Descriptors: _____

SUBJECT:

To approve a contract renewal with Charter Business Solutions to provide High Speed Internet Access for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$81,000.00 (pre-discount). The cost reflected is the total cost of the contract, pending receipt of the 2012-13 E-Rate Funding Commitment Decision Letter. The SLPS discounted portion is anticipated to be \$9,720 (12% SLPS match based on the Free and Reduced Rate) after receipt of E-Rate Funding.

BACKGROUND:

This service is needed to ensure internet access for all SLPS District locations. The increase in cost reflects the fact that the bandwidth of the access has been doubled. This will provide faster access for more users and is in keeping with the Accountability Goals of providing students, teachers, administrators and parents access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	54	-	110	-	2828	-	6319	GOB	Requisition #:
Amount:	\$						81,000.00				
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Cost not to Exceed:	\$						81,000.00	☒	Pending Funding Availability	Vendor #:	600013545

Department: Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐	Report Date: 9/20/11	
Dept / School: Technology	Reported By: Cheryl VanNoy	
Vendor: Charter Business Communications	Vendor #: 600013545	
Contract # / P.O. #: 4500157905	Contract Name: High Speed Internet Access	
Contract Amount: \$ 60,000	Award Date: 3/10/11	
Purpose of Contract (Brief Description): High Speed Internet Access – Bandwidth has been doubled.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4.2	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)
Report Date the date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name This the official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give.
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

6

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Board Resolution

Date: October 11, 2011

Agenda Item: 11-15-11-06

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

☒ Contract Renewal
Previous Bd. Res. 11-30-10-12
Prior Year Cost: \$ 86,940.00

SUBJECT:

To approve a contract renewal with Microsoft Corporation for the Microsoft Premier Support Services Agreement to provide problem resolution support that covers technology systems 24/7, training and workshops that keep the Technology staff up to date on the latest technologies. The support will be for the period December 1, 2011 through November 30, 2012 at a cost not to exceed \$90,000.

BACKGROUND:

As a Premier Support customer, SLPS will be provided flexible assistance that includes proactive planning and support, onsite training and best practices, in-depth workshops, and a comprehensive suite of online information services designed to meet the District's complex support needs. SLPS will have access to technical support professionals who provide rapid problem resolutions 24 hours a day, seven days a week.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	75	-	110	-	2828	-	6319	GOB	Requisition #:	10125976
Amount:	\$						90,000.00					
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:	
Amount:												
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:	
Amount:												
Cost not to Exceed:	\$						90,000.00			Pending Funding Availability	Vendor #:	600007990

Department: Technology Services

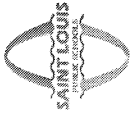
Cheryl VanNoy
Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: 9/28/11
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Microsoft Corporation		Vendor #: 600007990
Contract # / P.O. #: 4500156096		Contract Name: Microsoft Premier Support Services
Contract Amount: \$ 86,940		Award Date: 11/30/10
Purpose of Contract (Brief Description): Microsoft software support and training		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	
Timeliness of Delivery or Performance	X5 4 3 2 1	
Business Relations	X5 4 3 2 1	
Customer Satisfaction	X5 4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☒ No ☐

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)

Report Date the date the report is prepared

Department Indicate the name of the reporting department

Reported By Please sign your name

Vendor Enter the vendor's name

Vendor Number Enter the vendor's assigned number

Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name This the official name used when the contract was solicited

Contract Amount The total dollar value of the contract; the amount listed on the Board Resolution

Award Date Enter the date that the Board approved this contract

Contract Description Provide a brief description of the work being done under the contract

Performance Ratings In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

7

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BOARD RESOLUTION

Date: October 10, 2011

Agenda Item : 11-15-11-017

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 033-1112

SUBJECT: To approve a contract with Raineri Construction, LLC. to provide waterproofing, tuckpointing and plaster repair at two schools for Proposition S bond construction. This work shall begin on October 26, 2011 and be completed by December 27, 2011 at a cost not to exceed \$388,003.00 which includes a 10% contingency of \$35,273.00.

BACKGROUND: The contractor will design-build waterproofing, tuckpointing, plastering and painting at Woerner and Dunbar elementary schools. These repairs will improve the interior appearance in classrooms and common areas throughout the schools needed to enhance the classroom environment for instruction. It will also prevent unwanted moisture causing possible mold growth. This work will be performed while students are not in class. This work will be funded by the Proposition S Bond Program under the upgrade of building envelopes estimated at \$18,000,000.00. With this project approved, the balance of the building envelopes budget is \$9,826,788.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Non-GOB	Requisition #: 10126172
Amount: \$388,003.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$388,003.00	☐ Pending Funding Availability	Vendor #: 600014566

Department: Operations

Requestor: Tom Goodrich

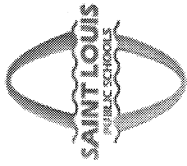

Angela Banks, Budget Director


Roger CayCe, Exec. Dir., Operations/Bldg. Comm.


Enos Moss, CFO/Treasurer


Mary M. Houlahan, Dep. Supt., Operations


Dr. Kelvin R. Adams, Superintendent



October 10, 2011

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 33-1112 Water Proofing Woerner and Dunbar
for Proposition S Bond Construction

The evaluation began at 9/29/11, 10:00 a.m. and was concluded at 10/4/11 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Raineri Construction	\$352,730.00	400	Yes
John Kalicak Construction, Inc.	\$468,613.00	132	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.

Tom Goodrich
Construction Project Manager
Operations Department

BID SUMMARY FOR RFP 033-1112 WATERPROOFING, TUCKPOINTING AND PLASTER REPAIR AT WORENER & DUNBAR						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Rainieri Construction	\$352,730.00	54% MBE 20%WBE	Yes	Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
John Kalicak Construction, Inc.	\$468,613.00	2.5% MBE 3.5%WBE	None	No		
Score	Max 40% (25)	Max 30% (5)	Max 10% (0)	Max 10% (0)	Max 10% (8)	38%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

BID SUMMARY FOR RFP 033-1112 WATERPROOFING, TUCKPOINTING AND PLASTER REPAIR AT WORENER & DUNBAR						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Rainier Construction	\$352,730.00	54% MBE 20%WBE	Yes	Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
John Kalicak Construction, Inc.	\$468,613.00	2.5% MBE 3.5%WBE	None	No		
Score	Max 40% (20)	Max 30% (5)	Max 10% (0)	Max 10% (0)	Max 10% (8)	33%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

BID SUMMARY FOR RFP 033-1112 WATERPROOFING, TUCKPOINTING AND PLASTER REPAIR AT WORENER & DUNBAR						
Contractor	Price	M/WBE Participation	SLPs Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Rainieri Construction	\$352,730.00	54% MBE 20%WBE	Yes	Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
John Kalicak Construction, Inc.	\$468,613.00	2.5% MBE 3.5%WBE	None	No		
Score	Max 40% (20)	Max 30% (5)	Max 10% (0)	Max 10% (0)	Max 10% (8)	33%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

BID SUMMARY FOR RFP 033-1112 WATERPROOFING, TUCKPOINTING AND PLASTER REPAIR AT WORENER & DUNBAR						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Rainier Construction	\$352,730.00	54% MBE 20%WBE	Yes	Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
John Kalicak Construction, Inc.	\$468,613.00	2.5% MBE 3.5%WBE	None	No		
Score	Max 40% (25)	Max 30% (5)	Max 10% (0)	Max 10% (0)	Max 10% (8)	38%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0





BOARD RESOLUTION

Date: October 11, 2011

Agenda Item : 11-15-11-08

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 014-1112

SUBJECT: To approve a contract with CBX Technologies, Inc. to provide RE-4 router electrical installations at 5 schools for Proposition S bond construction. This work shall begin on October 26, 2011 and be completed by December 31, 2011 at a cost not to exceed \$62,498.00 which includes a 10% contingency of \$5,682.00.

BACKGROUND: The contractor will design-build the electrical installations for RE-4 boxes at 5 schools as package 1 of several more to come. The schools include Buder, Busch, Mallinckrodt, Nottingham and Woerner. The RE-4 boxes are used to distribute internet cables to classroom computers. Currently many of these boxes are not powered or using extension cords to power them. These installations will enable state-of-the-art technology and instruction in classrooms throughout the schools. This work will be performed while students are not in class. This work will be funded by the Proposition S Bond Program under technology upgrades estimated at \$4,900,000.00. With this project approved, the balance of the technology upgrades budget is \$1,792,768.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Non-GOB	Requisition #: TBD
Amount: \$62,498.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$62,498.00	☐ Pending Funding Availability	Vendor #: TBD

Department: Operations

Requestor: Tom Goodrich

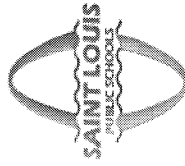

Angela Banks, Budget Director


Roger CayCe, Exec. Dir., Operations/Bldg. Comm.


Enos Moss, CFO/Treasurer


Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



October 10, 2011

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# PS14-1112, RE-4 Router Electrical Installations as Package 1 for Proposition S Bond Construction

The evaluation began at 10/4/11, 1:00 p.m. and was concluded at 10/6/11 1:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
CBX Technologies	\$56,816.15	384	Yes

One copy of each evaluation form is on file along with this evaluation record in the operations department.

Tom Goodrich
Construction Project Manager
Operations Department

BID SUMMARY FOR RFP 014-1112 RE-4 ELECTRICAL INSTALLATIONS AT 5 SCHOOLS AS PACKAGE 1						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
CBX Technologies, Inc.	\$56,816.15	60% MBE 0%WBE	Yes with TSI	Yes		
Score	Max 40% (40)	Max 30% (28)	Max 10% (8)	Max 10% (10)	Max 10% (10)	96%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

BID SUMMARY FOR RFP 014-1112 RE-4 ELECTRICAL INSTALLATIONS AT 5 SCHOOLS AS PACKAGE 1						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
CBX Technologies, Inc.	\$56,816.15	60% MBE 0%WBE	Yes with TSI	Yes		
Score	Max 40% (40)	Max 30% (28)	Max 10% (8)	Max 10% (10)	Max 10% (10)	96%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

BID SUMMARY FOR RFP 014-1112 RE-4 ELECTRICAL INSTALLATIONS AT 5 SCHOOLS AS PACKAGE 1						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
CBX Technologies, Inc.	\$56,816.15	60% MBE 0%WBE	Yes with TSI	Yes		
Score	Max 40% (40)	Max 30% (28)	Max 10% (8)	Max 10% (10)	Max 10% (10)	96%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

BID SUMMARY FOR RFP 014-1112 RE-4 ELECTRICAL INSTALLATIONS AT 5 SCHOOLS AS PACKAGE 1						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
CBX Technologies, Inc.	\$56,816.15	60% MBE 0%WBE	Yes with TSI	Yes		
Score	Max 40% (40)	Max 30% (28)	Max 10% (8)	Max 10% (10)	Max 10% (10)	96%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0



BOARD RESOLUTION

Date: October 14, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Blake Youde, Dep. Supt., Institutional Advancement

Agenda Item : 11-16-11-09

Action: ☒

Action to be Approved: Contract
Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # #044-1011

SUBJECT: To approve a contract with FUSE for the period November 16, 2011 through June 30, 2012 for marketing material production and placement as well as media production and placement at a total cost not to exceed \$125,250.

BACKGROUND: FUSE was selected through the RFP process to produce electronic, print and digital media materials for the purpose of marketing the St. Louis Public Schools. FUSE will also be charged with buying the appropriate time on television or radio or space for print and digital media. The goal is to enroll new students and improve public perception of the District. A future spend of up to \$352,500 for outside media may be directed by FUSE.

Accountability Plan Goals: Goal IV: Parent Community Involvement

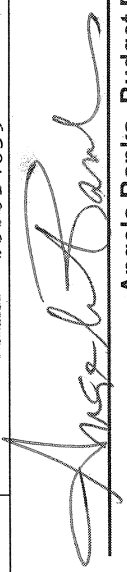
Objective/Strategy: IV.A.

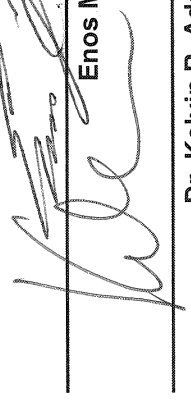
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

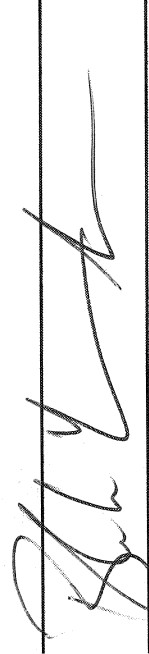
Fund Source: 110-2322-812-00-110-6362	GOB	Requisition #: 10126330
Amount: \$125,250.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$125,250.00	☐ Pending Funding Availability	Vendor #: 388x 600014659

Department: Office of Inst. Adv.

Requestor: Blake Youde


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

From: Youde, Blake
Sent: Monday, September 19, 2011 4:58 PM
To: Adams, Kelvin
Subject: Recommendation - FUSE

Dr. Adams,

The purpose of this email is to provide a formal recommendation regarding contracting with a marketing production company. It is my recommendation to you that SLPS contract with FUSE.

Three firms (FUSE, The Vandiver Group, and Niche) submitted responses to the RFP for marketing production. The submitted proposals were provided to five individuals to review for the purpose of selecting two finalist firms for an interview. The individuals were:

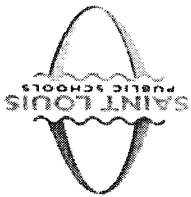
- Nathalie Means, principal for Jefferson Elementary
- Tanya Manning, marketing instructor at Clyde C. Miller
- Becky James-Hatter, President and CEO of Big Brothers Big Sisters of Eastern Missouri
- Lori Willis, Director of Communications for Schnucks Markets
- Sheila Hudson, Hudson and Associates

Based on their documented review, FUSE and The Vandiver Group were the top two candidates and selected for interview. The interview panel consisted of Dr. Alice Roach, Patrick Wallace and me. The interviews were held for one hour (30 minutes to present and 30 minutes for Q&A). It was our unanimous opinion that FUSE be selected for the following reasons:

- FUSE provided a clear strategy for marketing District. This is in contrast to The Vandiver Group's Strategy of "wanting to learn from us" and then formulate an approach.
- FUSE brought experience of national campaigns, and some examples were of successful campaigns in which a brand needed to be built-up again.
- While the firms were both knowledgeable about SLPS, FUSE had done more extensive research, leading to a more extensive understanding of the District.
- FUSE stated that the marketing effort was going to be a reflection on the firm's work as much it would be on the District. This showed a sense of ownership.

I held on sending this recommendation in hope that I would be able to speak with the references provided by FUSE. However, I have not heard back from the references. I will try contacting them again.

Blake



RFP Evaluation Summary

Marketing Services

Hudson, Sheila

Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
FUSE	84	2	Presented great proposal, with a lot of work related information.
NICHE	80	3	
The Vandiver Group	90	1	Presented a great proposal. Information was detailed & nice information.



Evaluation Form Marketing Services

FUSE

Criteria	Weight	Evaluation	Comments
Cost of Services Provided	30 Pts		
- Definition of Services meets expectations			
- Adequacy of Documentation of Cost			
- Cost within Budgetary Constraints			
- Appropriate for Services Provided			
- Location of servicing office			
- Availability for meetings and special requests			
Quality of Services Provided	25 Pts		
- Experience and Depth of Proposed Team			
- Size of firm and available staffing			
- Professionalism			
- Attention to Details / Creativity			
Prior Working Relationship with District	15 Pts		
- Prior Work Completed for the District			
- Level of Performance on Prior Work			
Meets Overall Requirements	15 Pts		
- Expertise in Education Field			
- Prior Work Completed for other School Districts			
M/WBE Participation	15 Pts		
- MBE Participation			
- WBE Participation			
Total Evaluation	100 Pts		



Evaluation Form Marketing Services

NICHE

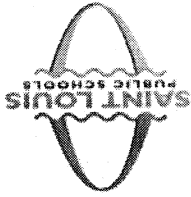
Criteria	Weight	Evaluation	Comments
Cost of Services Provided	30 Pts		
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests			
Quality of Services Provided	25 Pts		
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity		10	Did not provide enough detail about related projects and work
Prior Working Relationship with District	15 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work		5	Team did not show enough education experience (see comments)
Meets Overall Requirements	15 Pts		
- Expertise in Education Field - Prior Work Completed for other School Districts		5	11 11 11
M/WBE Participation	15 Pts		
- MBE Participation - WBE Participation		15	Stevens m/wbe Team
Total Evaluation	100 Pts		
		50	
		0	



Evaluation Form Marketing Services

The Vandiver Group

Criteria		Weight	Evaluation	Comments
Cost of Services Provided		30 Pts		
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests			28	Cost within Range of services.
Quality of Services Provided		25 Pts		
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity			25	
Prior Working Relationship with District		15 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work			12	Great response to local marketing opportunities / excellent at pricing. Limited Dist a relevant work.
Meets Overall Requirements		15 Pts		
- Expertise in Education Field - Prior Work Completed for other School Districts			12	Great response to local marketing opportunities / excellent at pricing. Limited Dist a relevant work.
M/WBE Participation		15 Pts		
- MBE Participation - WBE Participation			13	
Total Evaluation		100 Pts		
			90	
			0	

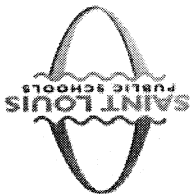


RFP Evaluation Summary

Marketing Services

James, Beery

Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
FUSE	65		The difference between FUSE and TVG is the 15 points in the prior working experience with SLPs.....this is a tough call. I would need to ask more questions of them to determine who is best qualified. I like FUSE's grassroots experience and urban prespective. I like TVG presentation and past experine with SLPs.
NICHE	45		
The Vandiver Group	80		



RFP Evaluation Summary

Marketing Services

Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
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I am not in a position to rank them 1, 2, 3,....I think it is clearly between FUSE and TVG. The questions I have would revolve around the past experience with TVG - what did they deliver? Are they able to really reach the parent who is going to make the decision to select SLPS for their child. As for FUSE, I don't see that they have experience with SLPS or recruiting students so I would want to know if their past work can really translate to students and families. Finally, I would want to ask both of them more about their ideas - I would be concerned about their ability to really drive enrollment and image.



Evaluation Form Marketing Services

FUSE

Criteria	Weight	Evaluation	Comments
Cost of Services Provided	30 Pts		
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests			I liked that they had a very urban perspective I liked that they had experience in grassroots efforts They gave some detail on what they were proposing, but I would have appreciated much more. Personnel cost was higher than others but it didn't see out of scope
Quality of Services Provided	25 Pts		
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity		15	I appreciated the experience of the team and the time they took to explain their past projects. However, I did not see in this proposal the details and creativity related to SLPs
Prior Working Relationship with District	15 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work		0	I didn't find evidence of them working with district
Meets Overall Requirements	15 Pts		
- Expertise in Education Field - Prior Work Completed for other School Districts		15	Saw a great deal of work for NEA and HBCU Tour I thought tht this work was very creative and interesting
M/WBE Participation	15 Pts		
- MBE Participation - WBE Participation		15	This should not be an issue although I did not see reference made to MBE or WBE
Total Evaluation	100 Pts	65	



Evaluation Form Marketing Services

NICHE

Criteria		Weight	Evaluation	Comments
Cost of Services Provided		30 Pts		
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests			15	This proposal offered much more details than the other two Niche even offered a overarching theme - I am not saying I agree with it, but they went into much more detail than others
Quality of Services Provided		25 Pts		
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity			10	I was very concerned with work appeared to be a lack of professionalism in the presentation of the proposal
Prior Working Relationship with District		15 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work			5	I saw one of the resume list SLPs as a client but wasn't sure if that person was working for NICHE at the time
Meets Overall Requirements		15 Pts		
- Expertise in Education Field - Prior Work Completed for other School Districts			0	There were no real examples given of prior work
M/WBE Participation		15 Pts		
- MBE Participation - WBE Participation			15	A certificate was provided
Total Evaluation		100 Pts	45	



Evaluation Form

Marketing Services

The Vandiver Group

Criteria	Weight	Evaluation	Comments
Cost of Services Provided	30 Pts		
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests		20	In contrast to FUSE, this proposal was lacking some of the grassroots strengths and potentially the urban understanding
Quality of Services Provided	25 Pts		
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity		20	This proposal was very professional and very detailed in its pricing. However, like in FUSE, I would have liked to see more details and creativity
Prior Working Relationship with District	15 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work		10	I saw examples of TVG working directly with SLPs but disappointed that I didn't see listed results.
Meets Overall Requirements	15 Pts		
- Expertise in Education Field - Prior Work Completed for other School Districts		15	Saw evidence of work with SLPs foundation and the 24:1 Initiative that includes working closely with Normandy Public Schools
M/WBE Participation	15 Pts		
- MBE Participation - WBE Participation		15	Assuming that the certificates are evidence of this then they seem to be in compliance. However, I would have liked to have seen more diversity on the team
Total Evaluation	100 Pts	80	



RFP Evaluation Summary

Marketing Services

Manning, Tanya

Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
FUSE	94		
NICHE	90		
The Vandiver Group	97		



Evaluation Form Marketing Services

FUSE

Criteria			
Cost of Services Provided	Weight	Evaluation	Comments
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests	30 Pts	30	sample video not viewed/not available \$477,750
Quality of Services Provided	25 Pts	25	
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity			
Prior Working Relationship with District	15 Pts	12	
- Prior Work Completed for the District - Level of Performance on Prior Work			
Meets Overall Requirements	15 Pts	12	
- Expertise in Education Field - Prior Work Completed for other School Districts			Experience with NEA
M/WBE Participation	15 Pts	15	
- MBE Participation - WBE Participation			
Total Evaluation	100 Pts	94	



Evaluation Form Marketing Services

The Vandiver Group

Criteria	Weight	Evaluation	Comments
Cost of Services Provided	30 Pts	30	\$437,225- detailed explanation of budget expenses
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests			
Quality of Services Provided	25 Pts	25	
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity			
Prior Working Relationship with District	15 Pts	15	
- Prior Work Completed for the District - Level of Performance on Prior Work			
Meets Overall Requirements	15 Pts	12	
- Expertise in Education Field - Prior Work Completed for other School Districts			
M/WBE Participation	15 Pts	15	
- MBE Participation - WBE Participation			
Total Evaluation	100 Pts	97	

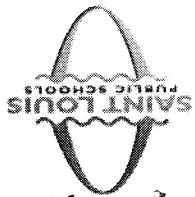


NICHE

Criteria		Weight	Evaluation
Cost of Services Provided		30 Pts	27
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests			0
Quality of Services Provided		25 Pts	21
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity			
Prior Working Relationship with District		15 Pts	12
- Prior Work Completed for the District - Level of Performance on Prior Work			
Meets Overall Requirements		15 Pts	15
- Expertise in Education Field - Prior Work Completed for other School Districts			
M/WBE Participation		15 Pts	15
- MBE Participation - WBE Participation			
Total Evaluation		100 Pts	90

Valuation Form
Marketing Services

John Burroughs
Sample discs not viewed/not available. 12 web videos, 6 mp articles, 4 broc. 4 posters, 4 tabletop, comm blog, fb fan, email marketing website updates \$481,000
Comments



RFP Evaluation Summary

Marketing Services

MEANS, NORTON

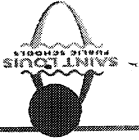
Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
FUSE	64	1	
NICHE	45	3	
The Vandiver Group	60	2	



Evaluation Form Marketing Services

FUSE

Criteria	Weight	Evaluation	Comments
Cost of Services Provided	30 Pts		
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests		20	
Quality of Services Provided	25 Pts		
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity		20	
Prior Working Relationship with District	15 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work		0	Did not list any prior work
Meets Overall Requirements	15 Pts		
- Expertise in Education Field - Prior Work Completed for other School Districts		9	NFA organization
M/WBE Participation	15 Pts		
- MBE Participation - WBE Participation		15	Minority owned
Total Evaluation	100 Pts	64	



Evaluation Form Marketing Services

NICHE

Criteria	Weight	Evaluation	Comments
Cost of Services Provided	30 Pts		
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests		10	did not include budget breakdown
Quality of Services Provided	25 Pts		
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity	5	5	sub contract with other individuals or companies
Prior Working Relationship with District	15 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work		5	some of the sub contractors have worked with SLPs
Meets Overall Requirements	15 Pts		
- Expertise in Education Field - Prior Work Completed for other School Districts		10	John Buttroughs schools and SLU
M/WBE Participation	15 Pts		
- MBE Participation - WBE Participation		15	Owner is female and minority
Total Evaluation	100 Pts	45	



Evaluation Form

Marketing Services

The Vandiver Group

Criteria	Weight	Evaluation	Comments
Cost of Services Provided	30 Pts		
- Definition of Services meets expectations - Adequacy of Documentation of Cost - Cost within Budgetary Constraints - Appropriate for Services Provided - Location of servicing office - Availability for meetings and special requests		25	
Quality of Services Provided	25 Pts		
- Experience and Depth of Proposed Team - Size of firm and available staffing - Professionalism - Attention to Details / Creativity		10	
Prior Working Relationship with District	15 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work		10	Worked with MGT in the past
Meets Overall Requirements	15 Pts		
- Expertise in Education Field - Prior Work Completed for other School Districts		5	Worked with SLPs foundation
M/WBE Participation	15 Pts		
- MBE Participation - WBE Participation		10	Owner is female and 2 principals listed are minority
Total Evaluation	100 Pts	60	

SLPS MARKETING PROPOSAL EVALUATIONS

August, 2011

NAME	CRITERIA	WEIGHT	EVALUATION	COMMENTS
FUSE	Cost of Services	25		Breakdown of services could have incl. more specific information, suggestions, ideas \$477,750
	Quality of Services	25		Very experienced team and demonstrated good creativity both in presentation and in samples provided
	Prior Work Relationship	9		No prior district or education experience but, some of their clients share a similar profile
	Meets Overall Requirements	12		
	M/WBE Participation	15		Minority owned and operated
TOTAL		86		
Although they have not worked for the district or, it would seem, for education, they do have some significant experience (I may have rated them too low for this, please help me to balance that out with your input). I felt though that their information wasn't well thought out for the district's plan – they relied heavily on what they have done and less on what they would do if given the proposal. Terrific experience in general and they can no doubt do the job. Not much breakdown in how funds will be used.				

NAME	CRITERIA	WEIGHT	EVALUATION	COMMENTS
NICHE	Cost of Services	21		Limited reference to digital media outside blogs. There is a flow for timing but, no significant breakdown of media plans \$481,000 – They did little to show how this money would break out.
	Quality of Services	18		Small staff, Lack luster presentation. Not impressed with “Community Centered (RCGA)Quality Education” – You want broader appeal
	Prior Work Relationship	10		Brandon Sterling formerly worked for SLPS in 1999-2001 in Community Ed. Not sure of how that relationship was ranked
	Meets Overall Requirements	12		Worked for Lincoln University, an historically black college which gives them some education experience
	M/WBE Participation	15		Minority owned and operated
TOTAL		76		
Received points from me for WBE/MBE, not a very creative or detailed presentation, but won points for prior SLPS experience. Although I am not sure of Brandon Sterling’s accomplishments while at the district – you will need to evaluate that.				

NAME	CRITERIA	WEIGHT	EVALUATION	COMMENTS
VANDIVER	Cost of Services	28		Nice breakdown of costs (Radio Disney?) \$437, 225
	Quality of Services	23		Required paperwork very professionally offered
	Prior Work Relationship	13		Traci Moore Clay, TMG is a contracted vendor who has worked for SLPS and other districts
	Meets Overall Requirements	12		Experience w/SLPS St. Louis Minority Bus. Council
	M/WBE Participation	15		Vandiver WBE plus TMG outside consultant
TOTAL		93		
In my opinion, Vandiver offered more detail and a better breakdown of services to be provided (which leads me to believe there will be no surprises). Seemed to offer more content for the funds required. Their staff seems very qualified and prepared to step up to the challenge of this marketing plan.				

Vandiver received the highest ranking largely due to their education experience and willingness to provide an outline of media usage even if that outline is tentative at this point. Fuse, on the other hand, is very experienced with working on minority-based campaigns. Bottom line, it would appear to me that either of these two would be a good fit for this job. I would be interested to know how they compare in a face-to-face presentation with more targeted ideas and a better description of what they could do for SLPS.

Lori Willis
August 23, 2011